

# **West Plains R-VII Board of Education**

**Tax Rate Hearing**

**5:00 P.M. August 21, 2012**

**Central Administration Office**

**AGENDA**

- I. CALL TO ORDER**
- II. ROLL CALL AND ESTABLISHMENT OF QUORUM**
- III. APPROVAL OF AGENDA**
- IV. REGULAR AGENDA**
  - A. Tax Rate Calculation**
  - B. Public Comment**
  - C. Setting of Tax Rate**
- V. ADJOURNMENT**

**West Plains R-VII School District**  
**West Plains, Missouri**  
**2012 Tax Rate Hearing Notice**

A hearing will be held at 5:00 p.m., August 21, 2012, at the West Plains R-VII School Administrative Office, 613 West First Street, West Plains, MO, at which time citizens may be heard on the property tax proposed to be set by the West Plains R-VII School District. The tax rates are set to produce the revenues which the budget for the fiscal year beginning July 1, 2012 shows to be required from the property tax. Each tax rate is determined by dividing the amount of revenue needed by the current assessed valuation. The result is multiplied by 100 so the tax rate will be expressed in cents per \$100 valuation.

*Assessed Valuation*

	Current Year	Prior Year	2nd Prior Year
	2012	2011	2010
Real Estate	\$108,528,110	\$106,751,090	\$98,195,580
Personal Property	\$34,435,940	\$34,014,310	\$34,173,170
Total A.V.	\$142,964,050	\$140,765,400	\$132,368,750

*Tax Rate*

	Current Year	Prior Year	2nd Prior Year
	2012	2011	2010
Fund 1	\$3.6408	\$3.6393	\$3.6536
Fund 2	\$0.0000	\$0.0000	\$0.0000
Total	\$3.6408	\$3.6393	\$3.6536

*Budgeted Revenue (Based on 100% Collection Rate)*

	Current Year	Prior Year	2nd Prior Year
	2012	2011	2010
Fund 1	5,205,035.13	5,122,875.20	4,836,224.65
Fund 2	0.00	0.00	0.00
Total	\$5,205,035.13	\$5,122,875.20	\$4,836,224.65

New Construction A.V.: \$6,256,410  
Revenue from New Construction: \$227,783.38

*New Revenue*

	Based On Prior Year	Based on 2nd Prior Year
Revenue	5,205,035.13	5,205,035.13
Prior Year	5,122,875.20	4,836,224.65
Difference	\$82,159.93	\$368,810.48
Percentage	1.60%	7.63%

Board of Education  
West Plains R-VII School District  
Jimmy E. Thompson, President  
Linda Y. Collins, Secretary

West Plains Schools Board of Education  
Regular Session Meeting  
5:15 P.M. August 21, 2012  
Central Administration Office  
**AGENDA**

- I. **OPEN SESSION – for a motion to go into closed session**
- II. **CLOSED (EXECUTIVE) SESSION**
  - A. **Adjournment to Closed Executive Session 5:15 p.m.**
    - 1. Pursuant to Section 610.021.1 Legal Matters
    - 2. Pursuant to Section 610.021.2 Real Estate Matters
    - 3. Pursuant to Section 610.021.3 Personnel Matters
  - B. **Adjournment from Closed Executive Session**
- III. **CALL TO ORDER – The regular Session of the School Board meeting will be called to order at 6:00 P.M.**
- IV. **PLEDGE OF ALLEGIANCE –**
- V. **ROLL CALL AND ESTABLISHMENT OF QUORUM**
- VI. **APPROVAL OF AGENDA**
- VII. **CONSENT AGENDA - Items considered routine in nature to be voted on in one motion to conserve time. If discussion is desired, that item will be removed from the Consent Agenda and will become the first item under the Regular Agenda**
  - A. **Approval of Board Minutes From June 19, July 6, 2012**
  - B. **Payment of Bills**
  - C. **Monthly Finance Report**
  - D. **Approval Request for resignations or terminations:**
    - 1. Jackie Thornton
    - 2. Orvie Weisbrod
  - E. **Approval will be requested for the employment of individuals as recommended by the Superintendent of Schools – Substitutes**
- VIII. **REGULAR AGENDA**
  - A. **Previous Business for Approval, Discussion or Information Only**
    - 1. **MSBA Conference (September 27 – September 30)**
  - B. **New Business for Approval, Discussion or Information Only**
    - 1. **Food Service Update**
    - 2. **Preliminary Annual Performance Report**
    - 3. **8<sup>th</sup> grade EOC Policy Discussion**
    - 4. **Readopt Financial Disclosure Policy BBFA**
    - 5. **Capital Improvements Update**
    - 6. **Superintendent Report**
- IX. **ADJOURNMENT**
- X. **ADJOURN TO ADDITIONAL CLOSED (EXECUTIVE) SESSION – this session is reserved to complete any unfinished business from the closed (executive) session from the beginning of the meeting.**
- XI. **ADJOURNMENT**

\*Next Board Meeting Scheduled for September 18, 2012, at 5:00 P.M.

Dr. Boyer will have our Tax Rate Hearing at 5:00 and our regular scheduled Board meeting at 5:15. Also our audit will start on Monday August 20<sup>th</sup>

**IV. CLOSED (EXECUTIVE) SESSION**

1. Pursuant to Section 610.021.1 Legal Matters – I have a legal question and would like to get the Board's thoughts before proceeding.
2. Pursuant to Section 610.021.2 – Real Estate Matters – We will have an update on the ECSE grant.
3. Pursuant to Section 610.021.3 – Personnel Matters – We will have a investigative report for you regarding personnel along with a couple of resignations.

**VI. PLEDGE OF ALLEGIANCE** - Our pledge will be led by our administrative team.

**IX. CONSENT AGENDA –**

- D. Approval Request for resignations or terminations:  
Jackie Thornton – Aid at the Middle School  
2. Orvie Weisbrod – bus driver
- E. Approval will be requested for the employment of individuals as recommended by the Superintendent of Schools: Substitutes, bus substitute – Eddie Cooley

**X. REGULAR AGENDA**

**A. Previous Business for Approval, Discussion or Information Only**

1. MSBA Conference (September 27 – September 30) – I just want to remind everyone of the upcoming MSBA Fall Conference

**B. New Business for Approval, Discussion or Information Only**

1. Food Service Update – Calva will be here to give us an update on the new federal food service requirements. – I would also like to take some time to recognize Calva for her excellent service.
2. Preliminary Annual Performance Report – Dr. Thompson present the Board our current performance data – hint – IT LOOKS AWESOME!!!!
3. 8<sup>th</sup> grade EOC Policy Discussion – We will discuss how DESE is defining the new EOC Algebra I credit for 8<sup>th</sup> grade students. There is no formal policy drafted at this point.
4. Readopt Financial Disclosure Policy BBFA – as per MSBA recommendation, we need to readopt the policy – this will allow you to fill out the short form for the Missouri Ethics Commission. We will place this on our April agenda and will readopt it when we swear in the Board.
5. Capital Improvements Update – Dr. Mulford will have an update of all of our capital improvements along with pictures of the work that has been done this summer. You will read in the building principal's report of how clean our facilities are. Our custodial and maintenance crew do a fantastic job and are to be commended for the excellent service to our kids.
6. Superintendent Report - This will provide an opportunity for the Board of Education to be updated on various educational topics and items of interest to West Plains Schools.

**XII. ADJOURN TO ADDITIONAL CLOSED (EXECUTIVE) SESSION – this session is reserved to complete any unfinished business from the closed (executive) session from the beginning of the meeting.**

*It is nothing new or original to say that golf is played one stroke at a time. But it took me many strokes to realize it." ~ Bobby Jones*

As a young golfer, Bobby Jones would take unnecessary risks to compensate for an errant shot. Instead of conceding one stroke, he would exhaust himself attempting ill-advised shots in an effort to get back to par. As he matured, Jones paced himself more evenly and did not expend as much energy trying to make miraculous shots.

As an achievement-oriented leader, I am tempted to accomplish more than I can realistically manage during the day. However at my age, I have no choice but to pay attention to my energy level. At the beginning of each day, I review my calendar and ask: "What's the main event?" That's the one activity where I cannot afford to give anything less than my best (a speaking engagement, a key meeting, critical writing time, etc.). I conserve my energy at other times during the day to make sure I'm at my peak for this pivotal event.

I look forward to seeing everyone on Tuesday night at 5:00. Thank you for all you do for kids.

## **West Plains R-7 Board of Education**

**Special Board Meeting – Public Hearing**

**12:00 P.M. July 6, 2012**

**Central Administration Office**

**Minutes**

- I. CALL TO ORDER:** President Thompson called the meeting to order at 12:05.
- II. ROLL CALL AND ESTABLISHMENT OF QUORUM:** Board members present: Jim Thompson, Terry “Bo” Pace, Cindy Tyree, Sam Riggs, Lee Freeman and Shawn Rhoads. Members absent: Brian Mitchell. Also in attendance: Superintendent Czerwonka, Assistant Superintendent Mulford and Board Treasurer Luke Boyer.
- III. APPROVAL OF AGENDA:** Mr. Riggs made a motion to approve the Agenda as published. The motion was seconded and voted as follows:  
**AYE:** Jim Thompson, Terry “Bo” Pace, Cindy Tyree, Sam Riggs, Lee Freeman and Shawn Rhoads.  
**NAY:** none.
- IV. REGULAR AGENDA**
  - A. Previous Business for Approval, Discussion or Information Only**
    - 1. Public Hearing for Capital Facilities Lease Financing through the Missouri Association of Rural Education to finance turf and other improvements to the football field and the construction equipping and furnishing of an agricultural and career center building and other improvements to the existing facilities of the district.** Larry Hart, from LJ Hart gave basic information regarding the lease purchase finance. For this lease purchase, L.J. Hart & Co. will be using M.A.R.E. as the underwriting agency. The floor was opened for public comment. There were no questions or public comment.
- V. ADJOURNMENT:** At 12:20 Mr. Riggs made a motion to adjourn. The motion was seconded and voted as follows:  
**AYE:** Jim Thompson, Terry “Bo” Pace, Cindy Tyree, Sam Riggs, Lee Freeman and Shawn Rhoads. **NAY:** None.

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Jimmy E. Thompson, President

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Luke Boyer, Acting Board Secretary

**\*Next Board Meeting Scheduled for August 21, 2012 At 5:00 P.M.**

## **West Plains R-7 Board of Education**

**Special Session Meeting**

**12:00 P.M. July 6, 2012**

**Central Administration Office**

**Minutes**

- I. CALL TO ORDER:** Jim Thompson called the meeting to order at 12:50.
- II. PLEDGE OF ALLEGIANCE –** Board members led the Pledge of Allegiance.
- III. ROLL CALL:** Board members present: Jim Thompson, Terry “Bo” Pace, Cindy Tyree, Sam Riggs, Shawn Rhoads, and Lee Freeman. Absent: Brian Mitchell. Also in attendance: Superintendent Dr. Fred Czerwonka, Dr. John Mulford and Board Treasurer Luke Boyer.
- IV. APPROVAL OF AGENDA:** Mr. Thompson requested the Consent Agenda be approved as published. Motion to approve the agenda was made by Mr. Pace. The motion was seconded by Mr. Riggs and voted as follows:  
AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Rhoads, Mr. Freeman. NAY: None
- V. CONSENT AGENDA -** (Items considered routine in nature to be voted on in one motion to conserve time. If discussion is desired, that item will be removed from the Consent Agenda and will become the first item under the Regular Agenda
  - A. Payment of Bills**
  - B. Approval will be requested for the employment of individuals as recommended by the Superintendent of Schools:**
    - Vasily V. Fokin – ESL interpreterMr. Riggs made a motion to approve the Consent Agenda. The motion was seconded by Mrs. Tyree and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Rhoads, Mr. Freeman. NAY: None
- VI. REGULAR AGENDA**
  - A. New Business for Approval , Discussion or Information Only**
    - 1. Capital Facilities Lease Financing to consider resolution authorizing the issuance and sale of \$1,522,000 lease certificates of participation.** Mr. Pace made a motion for a resolution approving a project for West Plains R-VII School District of Howell County, Missouri; Approving the issuance of lease certificates of participation in the aggregate stated principal amount of \$1,522,000, in order to provide funds to pay the costs of such project; authorizing and approving certain documents in connection with the issuance of said certificates; and authorizing certain other actions in connection with the issuance of said certificates. The motion was seconded by Mr. Riggs and voted as follows:

- AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Rhoads, Mr. Freeman. NAY: None**
- 2. Summer School and Special Needs Eligible Mileage and Application for Transportation State Aid Approval. Mr. Pace made a motion to approve the summer school eligible miles. The motion was seconded by Mr. Rhoads and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Rhoads, Mr. Freeman. NAY: None**
- 3. Policy 2012AA Update and Approval. Mrs. Tyree made a motion to adopt the updated policy EHB from the 2012 AA updates. The motion was seconded by Mr. Freeman and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Rhoads, Mr. Freeman. NAY: None**
- 4. Superintendent Report. Dr. Czerwonka reported several activities around the district that are intended to improve instruction for students.**
- VII. ADJOURNMENT: At 1:20 Mr. Riggs made a motion to adjourn Open Session. The motion was seconded by Mr. Pace and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Rhoads, and Mr. Freeman. NAY: None.**

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**Jimmy E. Thompson, President**

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**Luke Boyer, Acting Board Secretary**

**\*Next Board Meeting Scheduled for August 21, 2012 At 5:00 P.M.**

## **West Plains R-7 Board of Education**

**Regular Session Meeting**

**5:00 P.M. June 19, 2012**

**Central Administration Office**

**Minutes**

- I. CALL TO ORDER: Jim Thompson called the meeting to order at 6:10.**
- II. PLEDGE OF ALLEGIANCE – Dr. Owings and the Administrative Team led the Board in the Pledge of Allegiance.**
- III. ROLL CALL: Board members present: Jim Thompson, Terry “Bo” Pace, Cindy Tyree, Sam Riggs, Shawn Rhoads, Brian Mitchell and Lee Freeman. Absent: None. Also in attendance: Superintendent Dr. Fred Czerwonka, Dr. John Mulford and Board Secretary Linda Y. Collins.**
- IV. APPROVAL OF AGENDA: Mr. Thompson requested the Consent Agenda Item E. be amended to add Crystal Collins as a resignation. Motion to approve the agenda as amended was made by Mr. Riggs. The motion was seconded by Mr. Mitchell and voted as follows:  
AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Rhoads, Mr. Freeman and Mr. Mitchell. NAY: None**
- V. CONSENT AGENDA - (Items considered routine in nature to be voted on in one motion to conserve time. If discussion is desired, that item will be removed from the Consent Agenda and will become the first item under the Regular Agenda**
  - A. Approval of Minutes From Meeting May 15 , 2012 and May 29, 2012**
  - B. Payment of Bills**
  - C. Monthly Finance Report**
    - 1. Resolution and Approval of Budget Numbers for 2011-12 School Years.**
    - 2. Resolution to Renew Annual Lease Purchase and Budget Funds**
    - 3. Approval of 2012-2013 Budget**
    - 4. Approve year-end reports, authorize officials to sign reports, and approve other bookkeeping procedures to be in compliance with budgetary laws**
    - 5. Approve assurance statement for Public Law 94-142**
    - 6. Approval of Federal Grant Applications**
  - D. Program Evaluations**
    - Professional Development**
    - Health & Wellness**
  - E. Approval Request for Resignations or Terminations:**
    - Leslie Clinton**
    - Margaret Smith**
    - Crystal Collins (amended)**
  - F. Approval will be requested for the employment of individuals as recommended by the Superintendent of Schools:**
    - Substitutes**



**Mr. Pace made a motion to approve the Consent Agenda. The motion was seconded by Mr. Rhoads and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Rhoads, Mr. Freeman and Mr. Mitchell. NAY: None**

**VI. REGULAR AGENDA**

**A. Previous Business for Approval, Discussion or Information Only**

**1. Salary Committee Proposal. Mr. Riggs made a motion to approve the following items from the Salary Committee Proposal:**

- Allow movement on all schedules**
- Continue full board-paid insurance for all full-time employees**
- Change maximum allowed to buy back any sick days over 100 days at the end of the school year at \$50/day**
- New salary schedule for 2013-2014 new hires. Base on new schedule is \$30,000. Current employees can opt to change to new schedule.**
- Remove stipulation of 8 hour graduate credit from current salary schedule**

**The motion was seconded by Mrs. Tyree and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Rhoads, Mr. Freeman and Mr. Mitchell. NAY: None**

**2. Student Handbooks – 2<sup>nd</sup> Read and Approval. Mr. Pace made a motion to approve the amendments to the student handbooks. The motion was seconded by Mr. Rhoads and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Rhoads, Mr. Freeman and Mr. Mitchell. NAY: None**

**3. Employee Handbooks – 2<sup>nd</sup> Read and Approval. Mrs. Tyree made a motion to approve the employee handbooks. The motion was seconded by Mr. Mitchell and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Rhoads, Mr. Freeman and Mr. Mitchell. NAY: None**

**B. New Business for Approval, Discussion or Information Only**

**1. Fund 1 to 4 Transfer. Mr. Riggs made a motion to approve the maximum transfer allowed by DESE for the purpose of completing facility improvements as outlined in the district’s capital improvement plan. The motion was seconded by Mr. Freeman and voted as follows:**

**AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Rhoads, Mr. Freeman and Mr. Mitchell. NAY: None**

**2. Designation of Karen Sholes as ESL, Homeless and Migrant Student Contact. Mr. Pace made a motion to designate Karen Sholes as ESL, Homeless and Migrant Student Contact for 2012-2013 school years. The motion was seconded by Mr. Rhoads and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree,**

- Mr. Riggs, Mr. Rhoads, Mr. Freeman and Mr. Mitchell. NAY: None**
- 3. Back to School Celebration Monday, August 13, 2012. Technology Grant Approval.**
  - 4. Mr. Rhoads made a motion to allow Dr. Julie Thompson to proceed with a grant application process which allows West Plains High School teachers to demonstrate their desire for mobile technologies to use as a regular part of classroom instruction. The motion was seconded by Mr. Freeman and was voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Rhoads, Mr. Freeman and Mr. Mitchell. NAY: None**
  - 5. Adopt Salary Schedules. Mr. Riggs made a motion to approve all salary schedules for the 2012-2013 school-years. The motion was seconded by Mr. Pace and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Rhoads, Mr. Mitchell and Mr. Freeman. NAY: None.**
  - 6. Set lunch prices for 2012-2013 school years. Mr. Riggs made a motion to set student and adult lunch prices as follows:**
    - Full Pay Student Breakfast \$1.50**
    - Full Pay Student Lunch \$2.25**
    - Full Pay Adult Breakfast \$2.00**
    - Full Pay Adult Lunch \$2.75**

**The motion was seconded by Mrs. Tyree and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Rhoads, Mr. Mitchell and Mr. Freeman. NAY: None.**
  - 7. Boys and Girls Club – Approval of MOU. Mr. Freeman made a motion to approve the Memorandum of Understanding with the Boys and Girls Club regarding their use of West Plains Elementary School Facilities beginning in January 2013. The motion was seconded by Mr. Mitchell and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Rhoads, Mr. Mitchell and Mr. Freeman. NAY: None.**
  - 8. Audit Set for August 20<sup>th</sup>**
  - 9. Superintendent Report. Dr. Czerwonka reported several activities around the district that are intended to improve instruction for students.**
- VII. ADJOURNMENT: At 6:55 Mr. Pace made a motion Open Session. The motion was seconded by Mr. Mitchell and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Rhoads, Mr. Mitchell and Mr. Freeman. NAY: None.**

“Maximizing educational opportunities while creating productive citizens.”

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**Jimmy E. Thompson, President**

**Linda Y. Collins, Secretary**

**\*Next Board Meeting Scheduled for August 21, 2012 At 5:00 P.M.**

**Before August Board Checks for Approval #47265 - 47482**

AP3069

West Plains R-VII School District  
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
CHECKS FROM 47265 TO 47482

15:23:31 15 AUG 2012

PAGE 1

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	47265	07/03/12	002850 KRISTIN N BROWN	7.88
10	47266	07/03/12	002761 DOWNTOWN ANTIQUE MALL	35.00
10	47267	07/03/12	000513 FELLER CONSTRUCTION INC.	10,000.00
10	47268	07/03/12	000513 FELLER CONSTRUCTION INC.	25,385.30
10	47269	07/03/12	002521 M ELIZABETH HARRIS	8.94
10	47270	07/03/12	000647 HERRMAN	16.94
10	47271	07/03/12	002705 ALMA MYRTLE LITTLE	209.87
10	47272	07/03/12	000952 MEEKS	450.15
10	47273	07/03/12	000954 MEEKS	18.62
10	47274	07/03/12	001129 OREILLY AUTOMOTIVE	63.39
10	47275	07/03/12	002754 TREASURER,STATE OF MISSOURI	100.00
10	47276	07/03/12	001846 LINDA TAYLOR	8.00
10	47277	07/03/12	002161 SHERRY E UNDERWOOD	10.00
10	47278	07/03/12	002841 SHANNON M VONALLMEN	10.00
10	47279	07/03/12	002171 ARNOLD A WADE	55.00
10	47280	07/03/12	002174 MELISSA K WALKER	136.39
10	47281	07/03/12	001649 JOAN E WRIGHT	205.17
10	47323	07/13/12	002800 AMERICAN GYM FLOOR	2,052.00
10	47324	07/13/12	000240 BIG RED BAR-B-QUE	101.00
10	47325	07/13/12	000273 BROCAW BEARING & DRIVE	6.14
10	47326	07/13/12	001738 CINDY MORRISON	1,487.00
10	47327	07/13/12	000509 FASTENAL COMPANY	89.83
10	47328	07/13/12	000660 HILLYARD/SPRINGFIELD	123.30
10	47329	07/13/12	000941 UNIVERSITY OF CENTRAL MO	125.00
10	47330	07/13/12	000975 MICKES GOLDMAN O'TOOLE, LLC	267.50
10	47331	07/13/12	000982 MISSOURI ACTE	125.00
10	47332	07/13/12	000987 MISSOURI DEPARTMENT OF	140.00
10	47333	07/13/12	000989 MISSOURI FCCLA	25.00
10	47334	07/13/12	001128 OREILLY AUTO	6.29
10	47335	07/13/12	001129 OREILLY AUTOMOTIVE	84.74
10	47336	07/13/12	001130 OREILLY AUTOMOTIVE	85.96
10	47337	07/13/12	001140 OZARK HORSE TRADER, INC.	2,220.00
10	47338	07/13/12	003399 ALVA R PARKS	96.97
10	47339	07/13/12	001209 QUILL PRESS COMPANY	73.80
10	47340	07/13/12	001283 SAH PRINTING	176.00
10	47341	07/13/12	001309 SCHWEGMAN OFFICE SUPPLY	129.42
10	47342	07/13/12	001483 UPS	138.74
10	47343	07/13/12	001512 WEST PLAINS ELECTRIC	640.33
10	47344	07/13/12	001516 WEST PLAINS FLORAL	45.00
10	47345	07/13/12	001545 WOOD MECHANICAL INC.	4,758.00
10	47346	07/13/12	001551 XEROX CORPORATION	504.25
10	47347	07/13/12	000941 UNIVERSITY OF CENTRAL MO	600.00
10	47356	07/19/12	000333 CITY UTILITIES	131.80
10	47357	07/19/12	003408 FIRST BAPTIST CHURCH	120.00
10	47358	07/19/12	001635 ANITA NELSON	1,700.00
10	47359	07/19/12	000736 RICOH USA, INC.	742.32
10	47360	07/19/12	001316 SEMINOLE RETAIL ENERGY SERVICE	688.32
10	47361	07/19/12	001455 TREASURER,STATE OF MISSOURI	750.00
10	47362	07/19/12	001531 WEST PLAINS SUNRISE	182.00
10	47363	07/19/12	000112 ABC HOME FURNISHINGS	8,584.47
10	47364	07/19/12	001582 ADVANCE EDUCATION, INC.	1,000.00
10	47365	07/19/12	003155 ATHLETIC SURFACES PLUS	57,800.00
10	47366	07/19/12	003397 B&W ASPHALT LLC	14,319.38

West Plains R-VII School District  
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
 CHECKS FROM 47265 TO 47482

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	47367	07/19/12	002087 BOB PEKAREK	11.74
10	47368	07/19/12	000273 BROCAW BEARING & DRIVE	7.95
10	47369	07/19/12	000299 CAPE ELECTRICAL SUPPLY	545.03
10	47370	07/19/12	000346 COLORTECH PRINTING	1,376.52
10	47371	07/19/12	000388 DAKTRONICS INC	87,257.40
10	47372	07/19/12	000411 DECKER INC.	237.45
10	47373	07/19/12	000488 EMYR DILDAY	75.00
10	47374	07/19/12	000602 GRENNAN COMMUNICATIONS	650.00
10	47375	07/19/12	000660 HILLYARD/SPRINGFIELD	1,330.03
10	47376	07/19/12	000706 HORN PLUMBING	22.50
10	47377	07/19/12	000757 JACKSON TERMITE CO INC	145.00
10	47378	07/19/12	003294 KANSAS/MISSOURI SUPTS. FORUM	200.00
10	47379	07/19/12	000828 KEVIN B. FINCH	3,965.00
10	47380	07/19/12	000919 MARK STEELE	2,072.00
10	47381	07/19/12	000952 MEEKS	22.41
10	47382	07/19/12	000987 MISSOURI DEPARTMENT OF	20.00
10	47383	07/19/12	001027 MO-ARK GLASS	61.67
10	47384	07/19/12	001052 MSHSAA	50.00
10	47385	07/19/12	001104 NORMAN ORR OFFICE SUPPLY	827.13
10	47386	07/19/12	001129 OREILLY AUTOMOTIVE	35.05
10	47387	07/19/12	001146 PALEN MUSIC CENTER	4,773.50
10	47388	07/19/12	003365 PINNACLE SIGN GROUP, INC.	24,396.00
10	47389	07/19/12	001209 QUILL PRESS COMPANY	131.60
10	47390	07/19/12	001940 RANDY FUKASAWA	9.65
10	47391	07/19/12	000737 RICOH USA, INC.	466.28
10	47392	07/19/12	001258 HM RECEIVABLES CO LLC	104.00
10	47393	07/19/12	002566 SAPP DESIGN ASSOCIATES, P.C.	655.72
10	47394	07/19/12	002644 SCHOOLWIRES, INC.	10,744.00
10	47395	07/19/12	001309 SCHWEGMAN OFFICE SUPPLY	1,220.55
10	47396	07/19/12	001326 SHEPHERD COMMUNICATIONS	120.00
10	47397	07/19/12	001327 SHERWIN WILLIAMS	850.65
10	47398	07/19/12	001329 SHIFFLER EQUIPMENT SALES	32.34
10	47399	07/19/12	001737 SUCCESSLINK	175.00
10	47400	07/19/12	003415 SUPREME SEALCOATING	32,522.08
10	47401	07/19/12	001416 TEACHERS STORE & MORE	546.61
10	47402	07/19/12	001450 TRASHWAGON EXPRESS	268.00
10	47403	07/19/12	001506 WEST PLAINS CHAMBER OF COMMERC	18.00
10	47419	07/26/12	002848 DISSINGER REED, LLC	600.00
10	47420	07/26/12	001014 MO DEPT OF NATURAL RESOURCES	100.00
10	47422	07/31/12	002139 AMY STEWART	96.80
10	47423	07/31/12	000332 CITY OF WEST PLAINS	7,403.29
10	47424	07/31/12	000333 CITY UTILITIES	29,470.26
10	47425	07/31/12	000706 HORN PLUMBING	4.50
10	47426	07/31/12	001580 OPAA FOOD MANAGEMENT INC.	4,334.31
10	47427	07/31/12	001140 OZARK HORSE TRADER, INC.	331.06
10	47428	07/31/12	001455 TREASURER, STATE OF MO.	70.00
10	47429	07/31/12	001551 XEROX CORPORATION	60.00
10	47430	07/31/12	001129 OREILLY AUTOMOTIVE	14.32
10	47431	07/31/12	000737 RICOH USA, INC.	439.55
10	47432	08/02/12	003443 LIDIA COLLINS	1,000.00
10	47433	08/02/12	001522 WEST PLAINS PARKS & RECREATION	285.00
10	47434	08/09/12	003468 BRITTANY JACKSON	1,100.00
10	47435	08/09/12	000814 CARRIE WIGGS	500.00

West Plains R-VII School District  
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
CHECKS FROM 47265 TO 47482

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	47436	08/09/12	002743 MOVIE LICENSING USA	1,296.00
10	47481	08/15/12	000513 FELLER CONSTRUCTION INC.	72,662.40
10	47482	08/15/12	002756 MISSOURI COTTON EXCHANGE	1,554.75

\*\*\*\*\* GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE 10 \*\*\*\*\* 434,108.31\*

**West Plains R-VII August Board Checks for Approval #47483 - 47683**

West Plains R-VII School District  
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
CHECKS FROM 47483 TO 47683

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CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	47483	08/21/12	000112 ABC HOME FURNISHINGS	924.18
10	47484	08/21/12	000160 ALLIED BUS SALES INC.	1,055.94
10	47485	08/21/12	002800 AMERICAN GYM FLOOR	1,607.40
10	47486	08/21/12	001868 DIANA L BARNARD	88.00
10	47487	08/21/12	000770 JERRY C. BEAN	100.00
10	47488	08/21/12	000236 BEST WESTERN GRAND VILLA	86.69
10	47489	08/21/12	000238 BEYOND PLAY LLC	129.77
10	47490	08/21/12	001876 ALICIA L BISHOP	170.27
10	47491	08/21/12	001607 LUKE A BOYER	300.00
10	47492	08/21/12	000273 BROCAW BEARING & DRIVE	16.87
10	47493	08/21/12	003302 BRYAN'S FOUR SEASONS	405.00
10	47494	08/21/12	000279 SPORT SUPPLY GROUP INC	2,663.75
10	47495	08/21/12	002700 BUCKEYE CLEANING CENTER	257.68
10	47496	08/21/12	001593 CALLOWAY HOUSE	58.92
10	47497	08/21/12	000299 CAPE ELECTRICAL SUPPLY	581.63
10	47498	08/21/12	000314 CENTRAL STATES BUS	736.45
10	47499	08/21/12	000316 CENTURLINK	2,923.16
10	47500	08/21/12	001213 CENTURLINK	64.40
10	47501	08/21/12	003448 CHRISTOPHER CLARK	85.00
10	47502	08/21/12	000332 CITY OF WEST PLAINS	1,000.00
10	47503	08/21/12	000333 CITY UTILITIES	26.80
10	47504	08/21/12	000336 SCHOOL SPECIALTY/CLASSROOM DIR	218.16
10	47505	08/21/12	000034 SCHOOL SPECIALTY	445.75
10	47506	08/21/12	001897 RUBY COLLINS	260.00
10	47507	08/21/12	000346 COLORTECH PRINTING	239.64
10	47508	08/21/12	000366 CONSTRUCTIVE PLAYTHINGS	151.69
10	47509	08/21/12	000373 COUNTRY MART	4.97
10	47510	08/21/12	001588 FRED L CZERWONKA	400.00
10	47511	08/21/12	000388 DAKTRONICS INC	14,542.90
10	47512	08/21/12	002628 LEANN S DAVIDSON	139.22
10	47513	08/21/12	000413 DELTA EDUCATION	37.95
10	47514	08/21/12	000419 DENVER BATES	176.80
10	47515	08/21/12	000419 DENVER BATES	176.80
10	47516	08/21/12	000419 DENVER BATES	176.80
10	47517	08/21/12	000427 DIAMOND INTERNATIONAL	158.37
10	47518	08/21/12	000438 DOMINOS PIZZA	114.33
10	47519	08/21/12	000446 DOSS & HARPER	1,036.39
10	47520	08/21/12	001621 LENNY R EAGLEMAN	80.00
10	47521	08/21/12	003434 ECO RECOVERY	62.21
10	47522	08/21/12	000475 EDUCATION TO GO	182.25
10	47523	08/21/12	002855 EMILY PETTY	70.00
10	47524	08/21/12	002855 EMILY PETTY	100.00
10	47525	08/21/12	002855 EMILY PETTY	100.00
10	47526	08/21/12	002855 EMILY PETTY	100.00
10	47527	08/21/12	000509 FASTENAL COMPANY	197.08
10	47528	08/21/12	000515 FELLERS FIXTURES INC.	1,187.50
10	47529	08/21/12	000516 FERNIECE SMITH	154.40
10	47530	08/21/12	000516 FERNIECE SMITH	154.40
10	47531	08/21/12	000516 FERNIECE SMITH	154.40
10	47532	08/21/12	000525 FLINN SCIENTIFIC INC.	701.88
10	47533	08/21/12	001622 LISA J FOX	42.00
10	47534	08/21/12	000535 FRANCE FIRE EXTINGUISHER	2,251.20
10	47535	08/21/12	001936 BEKAH FRAZIER	60.00

West Plains R-VII School District  
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
CHECKS FROM 47483 TO 47683

CHK CD	CHK NUM	CHK DATE	VENDOR NAME	AMOUNT
10	47536	08/21/12	000544 FROSTY TOWERS, INC.	180.00
10	47537	08/21/12	003314 G.C. CONSTRUCTION	200.00
10	47538	08/21/12	001676 GARY BARTON	85.00
10	47539	08/21/12	000558 GARY MCGINNIS	177.00
10	47540	08/21/12	000564 GAYLORD GREGORY	85.00
10	47541	08/21/12	002888 GEORGE SITKOWSKI	140.00
10	47542	08/21/12	001736 GLENN'S TRUCK SERVICE 06	96.75
10	47543	08/21/12	000580 GLOBAL GOVT/ED SOLUTIONS INC.	2,180.37
10	47544	08/21/12	001949 ROGER GOOD	19.20
10	47545	08/21/12	000593 GRAPHIC EDGE	694.86
10	47546	08/21/12	000602 GRENNAN COMMUNICATIONS	400.00
10	47547	08/21/12	001707 PAMELA J HALE	88.00
10	47548	08/21/12	000630 HARLAND TECHNOLOGY SERV.	1,014.00
10	47549	08/21/12	002853 MISTY J HATHCOCK	210.85
10	47550	08/21/12	000660 HILLYARD/SPRINGFIELD	1,178.70
10	47551	08/21/12	000664 HIRSCH FEED & FARM SUPPLY	188.33
10	47552	08/21/12	000664 HIRSCH FEED & FARM SUPPLY	126.04
10	47553	08/21/12	000706 HORN PLUMBING	579.30
10	47554	08/21/12	001626 SETH A HUDDLESTON	160.00
10	47555	08/21/12	000748 IPA EDUCATIONAL SUPPLY	142.53
10	47556	08/21/12	000757 JACKSON TERMITE CO INC	285.00
10	47557	08/21/12	003475 JERRY W WILLIAMS	325.00
10	47558	08/21/12	001913 JOE BILL DIXON	88.00
10	47559	08/21/12	003474 JOHN W. MURRELL, JR.	782.00
10	47560	08/21/12	003449 JOSEPH ALTON	85.00
10	47561	08/21/12	000828 KEVIN B. FINCH	1,158.20
10	47562	08/21/12	001705 DEBORAH KING	224.30
10	47563	08/21/12	000416 DENIS KNIGHT	105.00
10	47564	08/21/12	000416 DENIS KNIGHT	105.00
10	47565	08/21/12	000416 DENIS KNIGHT	105.00
10	47566	08/21/12	000416 DENIS KNIGHT	105.00
10	47567	08/21/12	000416 DENIS KNIGHT	105.00
10	47568	08/21/12	000416 DENIS KNIGHT	105.00
10	47569	08/21/12	000860 LAKESHORE LEARNING MAT.	2,496.30
10	47570	08/21/12	001664 LARRY BEEZLEY	85.00
10	47571	08/21/12	001630 JAMES W LAUGHARY	208.00
10	47572	08/21/12	001604 LAWSON PRODUCTS	295.50
10	47573	08/21/12	000566 LUMEN TOUCH, LLC	14,386.50
10	47574	08/21/12	000902 LUNAS DRY CLEANERS	38.40
10	47575	08/21/12	003438 MARK S. WILLIAMS	89.78
10	47576	08/21/12	000919 MARK STEELE	639.50
10	47577	08/21/12	003369 MAYER-JOHNSON LLC	319.20
10	47578	08/21/12	000952 MEEKS	2,012.64
10	47579	08/21/12	000976 MICKI MCGUIRE	236.75
10	47580	08/21/12	003372 MID-AMERICA GOLF & LANDSCAPE, I	124,960.51
10	47581	08/21/12	003326 MID-SOUTH ENGINEERING COMPANY	1,187.50
10	47582	08/21/12	000987 MISSOURI DEPARTMENT OF	20.00
10	47583	08/21/12	002390 MISSY LEE	130.00
10	47584	08/21/12	002390 MISSY LEE	160.00
10	47585	08/21/12	002390 MISSY LEE	160.00
10	47586	08/21/12	002390 MISSY LEE	160.00
10	47587	08/21/12	001027 MO-ARK GLASS	140.00
10	47588	08/21/12	002859 MONTE CHILDERS	85.00



West Plains R-VII School District  
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
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CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	47589	08/21/12	002762 RENTAL CENTERS OF AMERICA INC.	297.00
10	47590	08/21/12	001741 MSU/SOUTHWEST RPDC	5,101.25
10	47591	08/21/12	001587 JONATHAN D MULFORD	400.00
10	47592	08/21/12	002554 MARY E MULFORD	304.00
10	47593	08/21/12	002825 MVATA	460.00
10	47594	08/21/12	000084 NASCO	104.80
10	47595	08/21/12	003473 NATIONAL SCHOOL FORMS	114.70
10	47596	08/21/12	001635 ANITA NELSON	3,200.00
10	47597	08/21/12	001661 NOLAN MCCAULLEY	173.00
10	47598	08/21/12	001104 NORMAN ORR OFFICE SUPPLY	5,494.56
10	47599	08/21/12	001578 OLSON CONSTRUCTION	10,300.00
10	47600	08/21/12	001129 OREILLY AUTOMOTIVE	407.81
10	47601	08/21/12	001132 ORIENTAL TRADING CO.	52.74
10	47602	08/21/12	001636 BRADLEY S OWINGS	120.00
10	47603	08/21/12	001136 OZARK AWARDS COMPANY	116.84
10	47604	08/21/12	003461 OZARK ELECTRICAL SOLUTIONS	7,180.00
10	47605	08/21/12	001140 OZARK HORSETRADER INC.	43.00
10	47606	08/21/12	001144 OZARKO TIRE CENTER	125.00
10	47607	08/21/12	001149 PARCEL EXPRESS	43.39
10	47608	08/21/12	003450 PAUL CARROLL	85.00
10	47609	08/21/12	003447 PAUL REAVES	85.00
10	47610	08/21/12	001160 PCI EDUCATIONAL PUBLISH.	12,473.02
10	47611	08/21/12	000054 NCS PEARSON, INC.	3,142.88
10	47612	08/21/12	001750 PLANK ROAD PUBLISHING	408.29
10	47613	08/21/12	001209 QUILL PRESS COMPANY	700.00
10	47614	08/21/12	001214 RADIOSHACK	9.99
10	47615	08/21/12	001231 RANDY WARD	105.00
10	47616	08/21/12	001234 REALLY GOOD STUFF INC.	858.88
10	47617	08/21/12	001252 RICHARD JOHNSTON	144.00
10	47618	08/21/12	001252 RICHARD JOHNSTON	144.00
10	47619	08/21/12	001252 RICHARD JOHNSTON	144.00
10	47620	08/21/12	001252 RICHARD JOHNSTON	144.00
10	47621	08/21/12	000736 RICOH USA, INC.	2,480.64
10	47622	08/21/12	000737 RICOH USA, INC.	981.29
10	47623	08/21/12	000737 RICOH USA, INC.	1,135.27
10	47624	08/21/12	002858 ROB PAYNE	85.00
10	47625	08/21/12	001262 ROBERT BROWN	120.00
10	47626	08/21/12	001724 ROTARY CLUB OF WEST PLAINS	320.00
10	47627	08/21/12	001275 ROVER GUN CLUB	250.00
10	47628	08/21/12	000100 ROY'S HOME ENTERTAINMENT	29.00
10	47629	08/21/12	001283 SAH PRINTING	555.50
10	47630	08/21/12	002452 SAM'S CLUB	70.00
10	47631	08/21/12	001697 SAMANTHA OSBORN	300.00
10	47632	08/21/12	002566 SAPP DESIGN ASSOCIATES, P.C.	1,094.78
10	47633	08/21/12	002566 SAPP DESIGN ASSOCIATES, P.C.	9,519.52
10	47634	08/21/12	001638 KAREN SARTIN	280.00
10	47635	08/21/12	001591 SCHOLASTIC	48.56
10	47636	08/21/12	000063 SCHOOL SPECIALTY	338.75
10	47637	08/21/12	001309 SCHWEGMAN OFFICE SUPPLY	2,039.07
10	47638	08/21/12	002979 SCOTT WILLIAMSON	103.40
10	47639	08/21/12	001314 SEARS COMMERCIAL ONE	119.93
10	47640	08/21/12	001317 SERVICE MASTER	3,017.28
10	47641	08/21/12	001327 SHERWIN WILLIAMS	675.69

West Plains R-VII School District  
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
 CHECKS FROM 47483 TO 47683

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	47642	08/21/12	001639 KAREN J SHOLES	200.00
10	47643	08/21/12	001641 SCOTT SMITH	649.60
10	47644	08/21/12	001643 LANA R SNODGRAS	396.00
10	47645	08/21/12	003472 BRUCE A SPRENKEL	142.14
10	47646	08/21/12	001385 SPRINGFIELD NEWS-LEADER #1042	27.31
10	47647	08/21/12	001385 SPRINGFIELD NEWS-LEADER #1042	10.31
10	47648	08/21/12	001391 SPRINGFIELD STAMP &	243.50
10	47649	08/21/12	001399 ST. MICHAEL'S NURSERY	3,990.05
10	47650	08/21/12	001401 STACY ESTES	85.00
10	47651	08/21/12	001405 STEEL YARD INC	106.75
10	47652	08/21/12	001827 GERALD STEVEN WYNN	187.40
10	47653	08/21/12	003415 SUPREME SEALCOATING	10,278.96
10	47654	08/21/12	000155 TAN TAR A RESORT	305.91
10	47655	08/21/12	001846 LINDA TAYLOR	42.00
10	47656	08/21/12	000025 TEACHER DIRECT	216.40
10	47657	08/21/12	001416 TEACHERS STORE & MORE	3,682.71
10	47658	08/21/12	001425 THE BATTERY STATION LLC	106.00
10	47659	08/21/12	003325 THE FLIPPEN GROUP,LLC	6,105.00
10	47660	08/21/12	001583 THEMES & VARIATIONS	509.00
10	47661	08/21/12	001646 JULIE R THOMPSON	525.69
10	47662	08/21/12	001663 TOM STANTON	85.00
10	47663	08/21/12	002857 TONY RUSSELL	85.00
10	47664	08/21/12	000762 JAY TOWELL	85.00
10	47665	08/21/12	001450 TRASHWAGON EXPRESS	268.00
10	47666	08/21/12	003469 TRUSCO MFG CO.	98.20
10	47667	08/21/12	001458 TWIN PONDS SCREENPRINT	530.00
10	47668	08/21/12	002161 SHERRY E UNDERWOOD	30.26
10	47669	08/21/12	001483 UPS	100.47
10	47670	08/21/12	002171 ARNOLD A WADE	8.00
10	47671	08/21/12	002183 MARY E WATERHOUSE	297.00
10	47672	08/21/12	001510 WEST PLAINS DAILY QUILL	60.00
10	47673	08/21/12	001511 WEST PLAINS DOOR & BLDG.	1,398.32
10	47674	08/21/12	001512 WEST PLAINS ELECTRIC	3,565.51
10	47675	08/21/12	001825 WEST PLAINS OCCUPATIONAL & INS	1,920.00
10	47676	08/21/12	001524 WEST PLAINS PROPANE INC.	671.90
10	47677	08/21/12	001538 WILEY FENCE COMPANY	700.00
10	47678	08/21/12	001802 WILLIAM BARNES	85.00
10	47679	08/21/12	001545 WOOD MECHANICAL INC.	7,805.00
10	47680	08/21/12	000095 WORLD WIDE TECHNOLOGY IN	4,961.80
10	47681	08/21/12	001649 JOAN E WRIGHT	88.00
10	47682	08/21/12	001551 XEROX CORPORATION	451.42
10	47683	08/21/12	001554 ZANER BLOSER	3,174.47

\*\*\*\*\* GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE 10 \*\*\*\*\*

326,816.92\*

**Additional August Board Checks for Approval #47685 - 47695**

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West Plains R-VII School District  
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
CHECKS FROM 47685 TO 47695

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CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	47685	08/17/12	003155 ATHLETIC SURFACES PLUS	9,750.00
10	47686	08/17/12	003155 ATHLETIC SURFACES PLUS	17,100.00
10	47687	08/17/12	000240 BIG RED BAR-B-QUE	313.00
10	47688	08/17/12	003202 CARRIE WIGGS	3,922.00
10	47689	08/17/12	003477 GERALD PERRY TENNIS COMPANY	19,495.00
10	47690	08/17/12	003323 HILAND DAIRY	308.28
10	47691	08/17/12	000051 MCGRAW HILL	41,074.80
10	47692	08/17/12	003372 MID-AMERICA GOLF & LANDSCAPE,I	323,954.75
10	47693	08/17/12	003372 MID-AMERICA GOLF & LANDSCAPE,I	29,382.12
10	47694	08/17/12	001104 NORMAN ORR OFFICE SUPPLY	3,559.80
10	47695	08/17/12	003415 SUPREME SEALCOATING	6,121.58

\*\*\*\*\* GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE 10 \*\*\*\*\* 454,981.33\*

August 7, 2012

I, Jackie Thornton, submit my resignation effective immediately. In addition, I also request payment for my remaining paid time off and sick days. It has been my pleasure to serve our students and I have been blessed to work alongside wonderful teachers and to meet the needs of children in our school system.

My years of hard work and commitment to the success of our school and our students are experiences I will cherish forever. The compliments and encouragement from parents and coworkers make my decision very difficult. However, I realize that circumstances and challenges are, at times, counterproductive to enjoyment and enthusiasm necessary for each of us to do our jobs, meet our calling day to day and year to year. My employment as a paraprofessional has given me such great pleasure and immeasurable rewards for which I am eternally grateful.

I will miss our students and my fellow coworkers with whom I have shared the experience of what it truly means to be a Zizzer. My best to all for continued success at West Plains Middle School, and God bless our students.

Jackie Thornton

August 2012

Dear. DR. Czerwonka

I wanted to inform you in  
The up comming school year  
I will not be driving school  
bus for West Plains R-7 Schools,  
I appreciate the opportunities  
I have been given here, and wish  
everyone much success in the  
future. God Bless

Sincerely,

A handwritten signature in cursive script that reads "Orvie Weisbrod". The signature is fluid and connected, with a large loop at the end of the last name.

Orvie Weisbrod

## **BOARD MEMBER CONFLICT OF INTEREST AND FINANCIAL DISCLOSURE**

### *Districts Including No Portion of a First-Class County)*

All directors of the West Plains R-VII School District Board of Education shall adhere to the laws regarding conflict of interest and take steps to avoid situations where their decisions or actions in their capacity as Board members conflict with the mission of the district.

#### **Sale, Rental or Lease of Personal Property**

Board members and businesses they own may sell, rent or lease personal property to the district. However, if the compensation payable to the Board member or business exceeds \$500 per transaction or \$5,000 per year, the property may only be sold, rented or leased after the district has given public notice and competitively bid the property, and the offer from the Board member or Board member's business is the lowest received.

#### **Sale, Rental or Lease of Real Property (Real Estate)**

Board members and businesses they own may sell, rent or lease real estate to the district. Public notice of the transaction must be given prior to execution if the payment to the Board member or business exceeds \$500 per transaction or \$5,000 per year.

#### **Employment**

The district shall not employ Board members for compensation even on a substitute or part-time basis. While a Board member remains on the School Board, the district will not accept an application of employment from a Board member, consider a Board member for employment or decide to employ a Board member. Board members may provide services on a volunteer basis.

#### **Independent Contractor**

Board members may provide services to the district as independent contractors through businesses they own. If payment for the service exceeds \$500 per transaction or \$5,000 per year, the district must give public notice and competitively bid the service, and the bid or offer of the Board member's business must be the lowest received. Businesses owned by Board members may provide services on a volunteer basis.

#### **Businesses That Employ Board Members**

Board members may participate in discussions and vote on motions for the district to do business with entities that employ the Board member as long as the business is not owned by the Board member and the Board member will not receive any financial benefit from the transaction. The Board member may need to submit a statement of interest as described below.

### **Statement of Interest**

If a Board member has a substantial personal or private interest in a decision before the Board, before voting the Board member shall provide a written report of the nature of the interest to the Board secretary. The written statement will be recorded in the minutes. A Board member will have complied with this requirement if the Board member has disclosed the interest in a personal financial disclosure statement that was filed or amended prior to the vote.

A "substantial interest" exists when the Board member, his or her spouse or dependent children, either singularly or collectively, directly or indirectly:

1. Own(s) ten (10) percent or more of any business entity; or
2. Own(s) an interest having a value of \$10,000 or more in any business entity; or
3. Receive(s) a salary, gratuity or other compensation or remuneration of \$5,000 or more from any individual, partnership, organization or association within any calendar year.

### **Self-Dealing**

A Board member shall not favorably act on any matter that is specifically designed to provide a special monetary benefit to the Board member, his or her spouse or dependent children.

A "special monetary benefit" means being materially affected in a substantially different manner or degree than the manner or degree in which the public in general will be affected or, if the matter affects only a special class of persons, then affected in a substantially different manner or degree than the manner or degree in which such class will be affected.

A Board member will not directly or indirectly influence or vote on a decision when the Board member knows the result of the decision may be the acceptance by the district of a service or the sale, rental or lease of property to the district and the Board member, his or her spouse, dependent children in his or her custody or any business with which he or she is associated will benefit financially.

"Business with which a person is associated" means:

1. A sole proprietorship owned by the Board member, his or her spouse or any dependent children in the person's custody.
2. A partnership or joint venture in which the Board member or spouse is a partner, other than as a limited partner of a limited partnership, and any corporation or limited partnership in which the Board member is an officer or director or of which the Board member, spouse or dependent children in the Board member's custody, whether singularly or collectively, own more than ten (10) percent of the outstanding shares of any class of stock or partnership units.
3. Any trust in which the Board member is the settlor or trustee, or in which the Board member, spouse or dependent children, whether singularly or collectively, are beneficiaries or holders of a reversionary interest of ten (10) percent or more of the corpus of the trust.

### **Use of Confidential Information**

A Board member shall not use confidential information obtained in the course of his or her official capacity in any manner with the intent to result in financial gain for himself or herself, any other person or any business.

### **Nepotism**

A Board member shall not vote to employ or appoint any person who is related within the fourth degree to such Board member by consanguinity or affinity. In the event that an individual is recommended for employment or appointment and the individual is related within the fourth degree to a Board member, the related Board member shall abstain from voting and shall leave the room during consideration of the question and the vote.

"Fourth degree of consanguinity or affinity" means parents, grandparents, great-grandparents, great-great-grandparents, spouse, children, siblings, grandchildren, great-grandchildren, great-great-grandchildren, nieces or nephews, grand-nieces or grand-nephews, aunts or uncles, great-aunts or great-uncles, and first cousins by virtue of a blood relationship or marriage.

### **Personal Financial Disclosure Statements**

The West Plains R-VII School District Board of Education hereby adopts a policy establishing and making public its own method of disclosing financial interests of Board members, candidates and specified administrators, in accordance with law. Personal financial disclosure statements as described below shall be filed with the Missouri Ethics Commission and the West Plains R-VII School District Board of Education, on or before May 1 for the preceding calendar year, unless the person filing is a Board candidate. Candidates must file their reports within 14 days after the last day to file for office. The reports will be made available for public inspection and copying during normal business hours.



This portion of the policy dealing with the financial interest statement will be adopted in an open meeting every other year by September 15. A certified copy of this policy/resolution shall be sent to the Missouri Ethics Commission within ten (10) days of adoption.

### ***Board Member Disclosure***

All School Board members and candidates for School Board will disclose in writing the following transactions if they occurred during the calendar year:

1. Each transaction in excess of \$500 per year between the district and the individual, or any person related within the first degree by consanguinity or affinity to the individual. The statement does not need to include compensation received as an employee or payment of any tax, fee or penalty due the district. The statement shall include the dates and identities of the parties in the transaction.

"First degree of consanguinity or affinity" includes parents, spouse or children by virtue of a blood relationship or marriage.

2. Each transaction in excess of \$500 between the district and any business entity in which the individual has a substantial interest. The statement does not need to include any payment of tax, fee or penalty due the district or payment for providing utility service to the district. The statement shall include the dates and identities of the parties in the transactions.

"Substantial interest" is ownership by the individual, his or her spouse or dependent children, either singularly or collectively, directly or indirectly, of ten (10) percent or more of any business entity, or of an interest having a value of \$10,000 or more, or the receipt of a salary, gratuity or other compensation of \$5,000 or more from any individual, partnership, organization or association within any calendar year.

### ***Superintendent, Chief Purchasing Officer and General Counsel Disclosure***

The superintendent, chief purchasing officer and general counsel, if employed full time, will disclose in writing the information required in 1) and 2) above. In addition, these employees will disclose the following information for themselves, their spouses and dependent children:

1. The name and address of each employer from whom income of \$1,000 or more was received during the year covered by the statement.
2. The name and address of each sole proprietorship the individual owned.
3. The name, address and general nature of business conducted by each general partnership or joint venture in which he or she was a partner

or participant.

4. The name and address of each partner or coparticipant in the partnership or joint venture unless the information is already filed with the secretary of state.
5. The name, address and general nature of business of any closely held corporation or limited partnership in which the individual owned ten (10) percent or more of any class of the outstanding stock or limited partners' units.
6. The name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the individual owned two (2) percent or more of any class of outstanding stock, limited partnership units or other equity interests.
7. The names and addresses of each corporation for which the individual served in the capacity of director, officer or receiver.

\* \* \* \* \*

***Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.***

Adopted: 08/20/2002

Revised: 12/20/2005

Readopted: 08/17/2004; 08/15/2006; 07/27/2010

Cross Refs: DJC, Bidding Requirements

DJF, Purchasing

FEF, Construction Contracts Bidding and Awards

GBCA, Staff Conflict of Interest

GBL, Personnel Records

GCD, Professional Staff Recruiting and Hiring

GDC, Support Staff Recruiting and Hiring

JO, Student Records

Legal Refs: Mo. Const. art. VII, § 6

§§ 105.450 - .458, .461 - .462, .466 - .467, .472, .476 - .492,  
162.261, .391, 168.126, 171.181, RSMo.

West Plains R-VII School District, West Plains, Missouri

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