

West Plains Schools Board of Education
Regular Session Meeting
5:00 P.M. October 16, 2012
Central Administration Office

AGENDA

- I. OPEN SESSION – for a motion to go into closed session
- II. CLOSED (EXECUTIVE) SESSION
 - A. Adjournment to Closed Executive Session 5:00 p.m.
 - 1. Pursuant to Section 610.021.1 Legal Matters
 - 2. Pursuant to Section 610.021.2 Real Estate Matters
 - 3. Pursuant to Section 610.021.3 Personnel Matters
 - 4. Pursuant to Section 610.021.6 Student Matters
 - B. Adjournment from Closed Executive Session
- III. CALL TO ORDER – The regular Session of the School Board meeting will be called to order at 6:00 P.M.
- IV. PLEDGE OF ALLEGIANCE – Ridge Runner Staff
- V. ROLL CALL AND ESTABLISHMENT OF QUORUM
- VI. APPROVAL OF AGENDA
- VII. CONSENT AGENDA - Items considered routine in nature to be voted on in one motion to conserve time. If discussion is desired, that item will be removed from the Consent Agenda and will become the first item under the Regular Agenda
 - A. Approval of Minutes From Regular Meeting September 18, 2012
 - B. Payment of Bills
 - C. Monthly Finance Report
 - D. Approval Request for resignations or terminations:
 - 1. Great Bailey MS Custodian
 - 2. Kristen Brown/Gainesville AEL
 - E. Program Evaluations: 1. Food Service 2. Attendance / Retention / Suspension
 - F. Approval will be requested for the employment of individuals as recommended by the Superintendent of Schools: Substitutes & In-district transfers
- VIII. REGULAR AGENDA
 - A. Previous Business for Approval, Discussion or Information Only
 - 1. MSBA Conference Summary
 - B. New Business for Approval, Discussion or Information Only
 - 1. Capital Improvements Update
 - 2. MSBA Region 15 meeting, November 1st at Houston
 - 3. Race to the Top Grant Approval
 - 4. Early Graduate Approval
 - 5. EOC Policy – 2nd Read & Approval
 - 6. Health Insurance Renewal
 - 7. Superintendent Report
- IX. ADJOURNMENT
- X. ADJOURN TO ADDITIONAL CLOSED (EXECUTIVE) SESSION – this session is reserved to complete any unfinished business from the closed (executive) session from the beginning of the meeting.
- XI. ADJOURNMENT

*Next Board Meeting Scheduled for November 20, 2012, at 5:00 P.M.

West Plains R-7 Board of Education

**Regular Session Meeting
5:00 P.M. September 18, 2012
Central Administration Office
Minutes**

- I. CALL TO ORDER: Jim Thompson called the meeting to order at 6:00.**
- II. PLEDGE OF ALLEGIANCE – The pledge of allegiance was led by Dixie Huff and the High School Student Council.**
- III. ROLL CALL: Board members present: Jim Thompson, Terry “Bo” Pace, Cindy Tyree, Sam Riggs, Brian Mitchell, Shawn Rhoads, and Lee Freeman. Absent: None. Also in attendance: Superintendent Dr. Fred Czerwonka, Dr. John Mulford and Board Secretary Linda Y. Collins.**
- IV. APPROVAL OF AGENDA: Motion to approve the agenda as published was made by Mr. Riggs. The motion was seconded by Mr. Rhoads and voted as follows:
AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mr. Rhoads, and Mr. Freeman. NAY: None**
- V. CONSENT AGENDA - (Items considered routine in nature to be voted on in one motion to conserve time. If discussion is desired, that item will be removed from the Consent Agenda and will become the first item under the Regular Agenda**
 - A. Approval of Minutes From Regular Meeting August 21, 2012**
 - B. Payment of Bills**
 - C. Monthly Finance Report**
 - D. Program Evaluations**
 - 1. Transportation**
 - 2. Communications**
 - 3. Health & Wellness**
 - E. Approval Request for Resignations or Terminations:**
 - Kelly Dern**
 - F. Approval will be requested for the employment of individuals as recommended by the Superintendent of Schools:**
 - Custodian**
 - Elementary Playground Supervisor**
 - Paraprofessionals**
 - Surge-Tech Instructor**
 - Elementary Nurse**
 - AEL Secretary**
 - AEL Instructor**
 - Substitute Teacher List**

Mrs. Tyree made a motion to approve the Consent Agenda as amended. The motion was seconded by Mr. Pace and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mr. Rhoads and Mr. Freeman. NAY: None

VI. REGULAR AGENDA

A. Previous Business for Approval, Discussion or Information Only

- 1. MSBA Conference (September 27 – September 30). All Board members attending.**

B. New Business for Approval, Discussion or Information Only

1. Capital Improvements Update.

- Science Labs at HS have received most of equipment ordered along with desks and cabinets.
- Thornburg Campus-Should be ready to move in by September 24th
- EDA Grant for Phase 2 & 3 – should receive word by November on grant award
- ECSE Grant – waiting for additional info (October board)
- Bids for Administration Building Roof Replacement

- 2. Roof Replacement Bids. Mr. Pace made a motion to accept the architect recommendation to award the roofing bid to Blackjack Roofing. The motion was seconded by Mr. Rhoads and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Mitchell, and Mr. Rhoads. NAY: None ABSTAIN: Mr. Riggs, Mr. Freeman.**

- 3. MSBA Region 15 meeting, November 1st at Houston.**

- 4. 2012-2013 Bus Route Approval. Mrs. Tyree made a motion to approve the 2012-2013 Bus Routes. The motion was seconded by Mr. Riggs and voted as follows:**

AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Rhoads, Mr. Mitchell and Mr. Freeman. NAY: None.

- 5. EOC Policy – 1st Read. HS Principal Jack Randolph indicated this policy is intended to work with K-8's on new MSIP 5 requirement for EOC testing in 8th grade. This policy would allow high school credit to incoming freshman for HS Algebra 1. Credit will also be given to 8th grade students at Middle School.**

- 6. Superintendent Report. Dr. Czerwonka reported several activities around the district that are intended to improve instruction for students.**

- VII. ADJOURNMENT: At 7:00 Mr. Pace made a motion to adjourn from Open Session and return to Closed Session. The motion was seconded by Mr. Freeman and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mr. Rhoads and Mr. Freeman. NAY: None.**

- VIII. At 7:30 p.m. Mr. Rhoads made a motion to adjourn Open Session. The motion was seconded by Mr. Freeman and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mr. Rhoads and Mr. Freeman. NAY: None.**

“Maximizing educational opportunities while creating productive citizens.”

Jimmy E. Thompson, President

Linda Y. Collins, Secretary

***Next Board Meeting Scheduled for October 16, 2012 At 5:00 P.M.**

After September Board Checks for Approval #48146- 48237

AP3069

West Plains R-VII School District
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING
CHECKS FROM 48146 TO 48237

12:19:54 11 OCT 2012

PAGE 1

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	48146	09/19/12	003095 AIRE-MASTER OF AMERICA, INC.	90.00
10	48147	09/19/12	001795 ALEXANDRA HENRY	50.00
10	48148	09/19/12	001795 ALEXANDRA HENRY	50.00
10	48149	09/19/12	001795 ALEXANDRA HENRY	50.00
10	48150	09/19/12	000202 HOUNDSTOOTH & POLKA DOTS	417.50
10	48151	09/19/12	002911 BOB FLOREZ	188.00
10	48152	09/19/12	002700 BUCKEYE CLEANING CENTER	3,704.80
10	48153	09/19/12	000438 DOMINOS PIZZA	146.26
10	48154	09/19/12	003539 GREENWOOD LAB SCHOOL	100.00
10	48155	09/19/12	000598 GREG ALFORD	50.00
10	48156	09/19/12	000618 HANCOCK HIGH SCHOOL	300.00
10	48157	09/19/12	000647 HERRMAN	755.59
10	48158	09/19/12	000664 HIRSCH FEED & FARM SUPPLY	22.29
10	48159	09/19/12	000703 HM RECEIVABLES CO LLC	11,599.80
10	48160	09/19/12	000773 JIM HUDDLESTON	76.40
10	48161	09/19/12	000773 JIM HUDDLESTON	76.40
10	48162	09/19/12	000773 JIM HUDDLESTON	76.40
10	48163	09/19/12	000918 MARK A. SANDS	50.00
10	48164	09/19/12	000918 MARK A. SANDS	50.00
10	48165	09/19/12	000918 MARK A. SANDS	50.00
10	48166	09/19/12	000931 MASA	1,135.00
10	48167	09/19/12	003446 MATT DRAKE	85.00
10	48168	09/19/12	001092 MIDWEST BLOCK & BRICK	526.85
10	48169	09/19/12	002326 MORRISVILLE HIGH SCHOOL	50.00
10	48170	09/19/12	001757 MSU/WOMEN'S GOLF RELAYS	40.00
10	48171	09/19/12	001687 NATHAN WAGNER	120.80
10	48172	09/19/12	001101 NIXA PUBLIC SCHOOLS	175.00
10	48173	09/19/12	001140 OZARK HORSE TRADER, INC.	1,260.00
10	48174	09/19/12	001140 OZARK HORSETRADER INC.	24.40
10	48175	09/19/12	000847 OZARK RADIO NETWORK	180.00
10	48176	09/19/12	001178 PIPE PLUS	394.94
10	48177	09/19/12	001214 RADIOSHACK	13.87
10	48178	09/19/12	001254 RICHARDS BROTHERS	54.00
10	48179	09/19/12	001642 BRENDA SMITH	80.00
10	48180	09/19/12	003385 SPORTSFIELD SPECIALTIES	5,755.00
10	48181	09/19/12	001411 STEWART GOLF COURSE	50.00
10	48182	09/19/12	001538 WILEY FENCE COMPANY	500.00
10	48183	09/19/12	001551 XEROX CORPORATION	357.42
10	48190	09/26/12	001795 ALEXANDRA HENRY	30.00
10	48191	09/26/12	000400 DAVID ARTHUR	30.00
10	48192	09/26/12	000419 DENVER BATES	75.00
10	48193	09/26/12	002855 EMILY PETTY	50.00
10	48194	09/26/12	003218 FAITH ENTERPRISES LLC	1,855.00
10	48195	09/26/12	000516 FERNIECE SMITH	75.00
10	48196	09/26/12	002888 GEORGE SITKOWSKI	205.00
10	48197	09/26/12	000575 GINA RICKMAN	60.00
10	48198	09/26/12	001684 JEFF HOLLIS	191.40
10	48199	09/26/12	003544 JILL SHELLY	151.90
10	48200	09/26/12	000773 JIM HUDDLESTON	50.00
10	48201	09/26/12	000773 JIM HUDDLESTON	56.40
10	48202	09/26/12	003521 JOANN CARTER	100.00
10	48203	09/26/12	003521 JOANN CARTER	50.00
10	48204	09/26/12	000787 JOHN TOLLENAAR	70.00

West Plains R-VII School District
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING
CHECKS FROM 48146 TO 48237

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	48205	09/26/12	001628 KELLY L JONES	75.00
10	48206	09/26/12	003514 MAEA	360.00
10	48207	09/26/12	000928 MARSHFIELD COUNTRY CLUB	220.00
10	48208	09/26/12	000952 MEEKS	95.12
10	48209	09/26/12	002390 MISSY LEE	75.00
10	48210	09/26/12	001063 MTN GROVE HIGH SCHOOL	50.00
10	48211	09/26/12	003550 BRITTANY C OSBORN	10.00
10	48212	09/26/12	001140 OZARK HORSETRADER INC.	450.00
10	48213	09/26/12	001252 RICHARD JOHNSTON	209.00
10	48214	09/26/12	001262 ROBERT BROWN	185.00
10	48215	09/26/12	003444 BRIAN STURGEON	100.00
10	48216	09/26/12	001434 THERESA ARTHUR	35.00
10	48217	09/26/12	003513 TODD MERCER	210.00
10	48218	09/26/12	001455 TREASURER, STATE OF MISSOURI	590.86
10	48223	10/02/12	002911 BOB FLOREZ	100.00
10	48224	10/02/12	003548 MBCA CLINIC	145.00
10	48225	10/02/12	002241 MOUNT VERNON HIGH SCHOOL	300.00
10	48226	10/02/12	002964 SEDALIA COUNTRY CLUB	60.00
10	48227	10/02/12	003560 SMITH-COTTON HIGH SCHOOL	160.00
10	48228	10/02/12	001522 WEST PLAINS PARKS & RECREATION	250.00
10	48229	10/02/12	003547 ANDREW WILKINSON	188.00
10	48230	10/08/12	003562 AUSTIN EVANS	1,400.00
10	48231	10/08/12	002385 MISSOURI ACCREDITATION OFFICE	300.00
10	48232	10/11/12	002949 CINDY TYREE	112.00
10	48233	10/11/12	002945 JIM THOMPSON	112.00
10	48234	10/11/12	002948 LEE FREEMAN	112.00
10	48235	10/11/12	002944 SAM RIGGS	112.00
10	48236	10/11/12	002947 SHAWN RHOADS	112.00
10	48237	10/11/12	002946 TERRY "BO" PACE	112.00

***** GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE 10 *****

37,995.40*

West Plains R-VII October Board Checks for Approval #48238 - 48512

AP3069

West Plains R-VII School District
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING
CHECKS FROM 48238 TO 48512

12:20:11 11 OCT 2012

PAGE 1

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	48238	10/16/12	003095 AIRE-MASTER OF AMERICA, INC.	150.00
10	48239	10/16/12	000119 AIRGAS USA,LLC	2,744.87
10	48240	10/16/12	000119 AIRGAS USA,LLC	2,257.46
10	48241	10/16/12	003312 ALICIA MARTIN	255.00
10	48242	10/16/12	000125 RIDDELL/ALL AMERICAN SPORTS CO	484.88
10	48243	10/16/12	000160 ALLIED BUS SALES INC.	1,724.72
10	48244	10/16/12	003569 AMANDA BETTIS	80.00
10	48245	10/16/12	003582 AMY HUNSUCKER	41.20
10	48246	10/16/12	002139 AMY STEWART	168.00
10	48247	10/16/12	003345 ANDI ALVERSON	40.88
10	48248	10/16/12	000186 APPLE COMPUTER INC.	1,790.00
10	48249	10/16/12	001865 HENRY A ASBERRY	13.00
10	48250	10/16/12	000202 HOUNDSTOOTH & POLKA DOTS	650.00
10	48251	10/16/12	003155 ATHLETIC SURFACES PLUS	4,300.00
10	48252	10/16/12	003155 ATHLETIC SURFACES PLUS	2,038.58
10	48253	10/16/12	000204 AUTO ZONE	667.13
10	48254	10/16/12	002304 AWARD COMPANY OF AMERICA	196.87
10	48255	10/16/12	000770 JERRY C. BEAN	100.00
10	48256	10/16/12	003572 BETH LILLY	255.00
10	48257	10/16/12	001607 LUKE A BOYER	300.00
10	48258	10/16/12	003268 BRIANNA HENNESEY	255.00
10	48259	10/16/12	000273 BROCAW BEARING & DRIVE	454.38
10	48260	10/16/12	000276 BROTHERTON PROPANE INC	30.00
10	48261	10/16/12	001844 KAROL BROWN	81.60
10	48262	10/16/12	001730 PATRICIA BROWN	8.00
10	48263	10/16/12	003302 BRYAN'S FOUR SEASONS	1,418.96
10	48264	10/16/12	001614 SETH J BRYANT	134.40
10	48265	10/16/12	000279 BSN SPORTS	645.82
10	48266	10/16/12	002700 BUCKEYE CLEANING CENTER	2,758.00
10	48267	10/16/12	000283 BURTON CREEK PHARMACY	180.00
10	48268	10/16/12	000299 CAPE ELECTRICAL SUPPLY	239.63
10	48269	10/16/12	000307 CARSON DELLOSA PUB. CO.	11.98
10	48270	10/16/12	001849 SUSAN CARTER	60.00
10	48271	10/16/12	000076 CENGAGE LEARNING	7,881.50
10	48272	10/16/12	000312 CENTER FOR EDUCATION &	154.95
10	48273	10/16/12	000314 CENTRAL STATES BUS	1,073.79
10	48274	10/16/12	000316 CENTURYLINK	2,951.42
10	48275	10/16/12	001213 CENTURYLINK	194.77
10	48276	10/16/12	002607 CINTAS #569	1,314.15
10	48277	10/16/12	000332 WEST PLAINS CIVIC CENTER	713.75
10	48278	10/16/12	000333 CITY UTILITIES	35,497.39
10	48279	10/16/12	000333 CITY UTILITIES	25.00
10	48280	10/16/12	000344 COCA-COLA REFRESHMENTS USA,INC	679.92
10	48281	10/16/12	000347 COLORVISION CORPORATION	5,009.62
10	48282	10/16/12	001602 COMMERCIAL KITCHEN SERVICES, I	209.95
10	48283	10/16/12	002405 CORINNE AGNEW	61.57
10	48284	10/16/12	003485 CPP ASSOCIATES, INC.	1,230.00
10	48285	10/16/12	001588 FRED L CZERWONKA	969.60
10	48286	10/16/12	001814 WENDY CZERWONKA	80.00
10	48287	10/16/12	003297 DANIELA SMITH	141.28
10	48288	10/16/12	003085 DAWN SANDER	25.56
10	48289	10/16/12	003568 DEMETRIA EARLY	12.00
10	48290	10/16/12	002122 DENA SHANNON	112.00

West Plains R-VII School District
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING
 CHECKS FROM 48238 TO 48512

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	48291	10/16/12	000418 DENNIS CRIDER	528.00
10	48292	10/16/12	003125 DENNIS'S SPECIALTY CUTS	183.08
10	48293	10/16/12	000427 DIAMOND INTERNATIONAL	286.57
10	48294	10/16/12	003176 DAWN DIONNE	44.91
10	48295	10/16/12	001620 GREG DIXON	8.40
10	48296	10/16/12	000446 DOSS & HARPER	358.70
10	48297	10/16/12	003537 HANNAH L DOUGHTY	16.62
10	48298	10/16/12	002761 DOWNTOWN ANTIQUE MALL	80.00
10	48299	10/16/12	003585 CALEB P DUDLEY	45.00
10	48300	10/16/12	001621 LENNY R EAGLEMAN	80.00
10	48301	10/16/12	000467 EBSCO	1,045.12
10	48302	10/16/12	000475 EDUCATION TO GO	60.00
10	48303	10/16/12	000038 FALCON TECHNOLOGIES INC	150.37
10	48304	10/16/12	000509 FASTENAL COMPANY	95.43
10	48305	10/16/12	000513 FELLER CONSTRUCTION INC.	3,374.00
10	48306	10/16/12	000514 FELLERS	1,621.94
10	48307	10/16/12	000515 FELLERS FIXTURES INC.	527.00
10	48308	10/16/12	002958 NICOLE FLOYD	26.24
10	48309	10/16/12	001622 LISA J FOX	173.60
10	48310	10/16/12	001936 BEKAH FRAZIER	60.00
10	48311	10/16/12	003576 GENELL CLARK	255.00
10	48312	10/16/12	000580 GLOBAL GOVT/ED SOLUTIONS INC.	269.26
10	48313	10/16/12	000583 GOLDEN CORRAL	506.25
10	48314	10/16/12	001949 ROGER GOOD	24.00
10	48315	10/16/12	000588 GORDON BERNARD CO LLC	3,772.13
10	48316	10/16/12	000593 GRAPHIC EDGE	655.91
10	48317	10/16/12	003539 GREENWOOD LAB SCHOOL	250.00
10	48318	10/16/12	000601 GRELLNER SALES & SERVICE	20.80
10	48319	10/16/12	000602 GRENNAN COMMUNICATIONS	2,054.00
10	48320	10/16/12	000609 GROLIER INTERACTIVE INC.	838.00
10	48321	10/16/12	003564 HANEYS TIRE & AUTOMOTIVE	320.85
10	48322	10/16/12	003575 HANNAH FOX	196.00
10	48323	10/16/12	003581 ANDREW N HANSON	43.68
10	48324	10/16/12	000620 HARBOR FREIGHT TOOLS	432.63
10	48325	10/16/12	000630 HARLAND TECHNOLOGY SERV.	667.00
10	48326	10/16/12	002853 MISTY J HATHCOCK	88.00
10	48327	10/16/12	001731 DEBRA HAYES	24.00
10	48328	10/16/12	001625 KEVIN M HEDDEN	188.80
10	48329	10/16/12	001778 SCOTT C HEIDY	113.85
10	48330	10/16/12	000647 HERRMAN	724.94
10	48331	10/16/12	000648 HERRMAN	195.40
10	48332	10/16/12	000649 HERRMAN LUMBER CO	19.47
10	48333	10/16/12	000652 HI TECH PRINTING	1,053.00
10	48334	10/16/12	003579 SANDRA L HILL	84.00
10	48335	10/16/12	000660 HILLYARD/SPRINGFIELD	6,953.87
10	48336	10/16/12	000664 HIRSCH FEED & FARM SUPPLY	378.61
10	48337	10/16/12	000664 HIRSCH FEED & FARM SUPPLY	76.83
10	48338	10/16/12	000667 HOBART SALES & SERVICE	348.30
10	48339	10/16/12	003519 HODGE PRODUCTS, INC.	167.40
10	48340	10/16/12	003311 HOLLY SMITH	255.00
10	48341	10/16/12	000703 HM RECEIVABLES CO LLC	828.72
10	48342	10/16/12	000706 HORN PLUMBING	2,887.75
10	48343	10/16/12	000010 HM RECEIVABLES CO LLC	669.00

West Plains R-VII School District
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING
 CHECKS FROM 48238 TO 48512

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	48344	10/16/12	002474 HOWELL COUNTY HEALTH DEPT	280.00
10	48345	10/16/12	003291 HOWELL COUNTY OUTPOST LLC	4,428.00
10	48346	10/16/12	002897 HEROES COFFEE	167.50
10	48347	10/16/12	001626 SETH A HUDDLESTON	410.00
10	48348	10/16/12	000757 JACKSON TERMITE CO INC	145.00
10	48349	10/16/12	003371 JACQUEE ELLIOTT	75.82
10	48350	10/16/12	002034 JAKE LONG	612.00
10	48351	10/16/12	000761 JANET SPRINGER	20.00
10	48352	10/16/12	003136 JAS MARKETING, INC	522.50
10	48353	10/16/12	001938 JEANETTE FREY	88.00
10	48354	10/16/12	003118 JOAN DIETRICH	37.44
10	48355	10/16/12	003573 JODY GREER	2,755.00
10	48356	10/16/12	001655 JOHNNY MAC'S SPORTING GOODS, I	759.88
10	48357	10/16/12	002012 DUANE JONES	80.00
10	48358	10/16/12	000803 JOSTENS	3,760.00
10	48359	10/16/12	000804 JOSTENS	5,282.00
10	48360	10/16/12	003574 KATHLEEN GOSELL	255.00
10	48361	10/16/12	003570 KERRI PRUIETT	255.00
10	48362	10/16/12	000833 KEY SPORT SHOP INC.	672.30
10	48363	10/16/12	001716 KIWANIS CLUB OF WEST PLAINS	118.70
10	48364	10/16/12	000416 DENIS KNIGHT	60.00
10	48365	10/16/12	000845 KONE INC.	1,721.28
10	48366	10/16/12	000859 LAKELAND REGIONAL ACQ.	10.00
10	48367	10/16/12	000860 LAKESHORE LEARNING MAT.	38.99
10	48368	10/16/12	002957 LARRY RUSSELL	123.60
10	48369	10/16/12	001630 JAMES W LAUGHARY	248.00
10	48370	10/16/12	001631 DEBORAH LEWIS	78.32
10	48371	10/16/12	003567 LINDY WIESE	255.00
10	48372	10/16/12	002036 DONALD LONG	86.93
10	48373	10/16/12	000901 LRP PUBLICATIONS	257.00
10	48374	10/16/12	000902 LUNAS DRY CLEANERS	437.15
10	48375	10/16/12	001047 M-R MUSIC, INC.	1,909.82
10	48376	10/16/12	000936 MASSP	160.00
10	48377	10/16/12	000938 MAX YARBER CANDY CO	683.60
10	48378	10/16/12	000944 MCCTA	250.00
10	48379	10/16/12	001632 JODIE L MCKINNEY	24.40
10	48380	10/16/12	003274 MDHE/ACCESS MISSOURI GRANT	405.00
10	48381	10/16/12	000952 MEEKS	549.36
10	48382	10/16/12	000954 MEEKS	59.90
10	48383	10/16/12	003227 MELYNNE YARBER	131.82
10	48384	10/16/12	000962 MERIDIAN STUDENT PLANRS	225.04
10	48385	10/16/12	001796 METALWELD, INC.	205.39
10	48386	10/16/12	003578 DANIEL R MEYER	75.00
10	48387	10/16/12	000968 MFA PROPANE	813.08
10	48388	10/16/12	000974 MICHELLE HENDERSON	45.00
10	48389	10/16/12	003326 MID-SOUTH ENGINEERING COMPANY	5,823.14
10	48390	10/16/12	002017 MIDWEST ADVERTISING, INC	327.60
10	48391	10/16/12	000993 MISSOURI HEALTH CARE AS.	55.50
10	48392	10/16/12	000995 MISSOURI LEAGUE FOR	195.00
10	48393	10/16/12	003565 MISSOURI ONE CALL SYSTEM, INC.	2.60
10	48394	10/16/12	001000 MISSOURI S&T AR	700.00
10	48395	10/16/12	001008 MISSOURI STATE BOARD	1,271.00
10	48396	10/16/12	001010 MISSOURI STATE UNIVERSITY-WP	16.00

West Plains R-VII School District
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING
CHECKS FROM 48238 TO 48512

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	48397	10/16/12	001020 MO SCHOOL FOR THE DEAF	611.00
10	48398	10/16/12	002569 JOLENE A MOCK	20.40
10	48399	10/16/12	002356 MORLAN-SHELL FORD, INC	506.04
10	48400	10/16/12	002762 RENTAL CENTERS OF AMERICA INC.	150.70
10	48401	10/16/12	002393 MR. DENT COLLISION REPAIR	135.00
10	48402	10/16/12	001587 JONATHAN D MULFORD	606.40
10	48403	10/16/12	003580 NATHAN EADES	23.00
10	48404	10/16/12	001687 NATHAN WAGNER	120.00
10	48405	10/16/12	001086 NATIONAL FFA ORGANIZA.	92.75
10	48406	10/16/12	001635 ANITA NELSON	2,250.00
10	48407	10/16/12	001104 NORMAN ORR OFFICE SUPPLY	438.77
10	48408	10/16/12	001580 OPAA FOOD MANAGEMENT INC.	87,605.30
10	48409	10/16/12	001128 OREILLY AUTO	519.32
10	48410	10/16/12	001129 OREILLY AUTOMOTIVE	792.54
10	48411	10/16/12	001130 OREILLY AUTOMOTIVE	13.92
10	48412	10/16/12	001131 OREILLY AUTOMOTIVE	79.48
10	48413	10/16/12	001636 BRADLEY S OWINGS	223.00
10	48414	10/16/12	002080 HOLLY OWINGS	16.00
10	48415	10/16/12	002610 OZARK AUTO & MARINE SALES	460.00
10	48416	10/16/12	001136 OZARK AWARDS COMPANY	660.20
10	48417	10/16/12	001141 OZARK MEDICAL CENTER	6,500.00
10	48418	10/16/12	000847 OZARK RADIO NETWORK	180.00
10	48419	10/16/12	003563 PACE CONSTRUCTION COMPANY	25,422.60
10	48420	10/16/12	001146 PALEN MUSIC CENTER	66.50
10	48421	10/16/12	001149 PARCEL EXPRESS	3.80
10	48422	10/16/12	003571 PENNY KING	255.00
10	48423	10/16/12	001168 PEPSI MIDAMERICA	1,142.65
10	48424	10/16/12	001180 PITNEY BOWES	948.00
10	48425	10/16/12	001853 MEGAN PITTS	81.60
10	48426	10/16/12	001824 PLUMBMASTER, INC.	1,052.60
10	48427	10/16/12	001209 QUILL PRESS COMPANY	1,636.20
10	48428	10/16/12	001214 RADIOSHACK	11.98
10	48429	10/16/12	001637 JACK L RANDOLPH	608.00
10	48430	10/16/12	001940 RANDY FUKASAWA	8.00
10	48431	10/16/12	001233 RDJ SPECIALTIES INC	441.25
10	48432	10/16/12	003577 REBECCA CODY	20.00
10	48433	10/16/12	000058 RENAISSANCE LEARNING	344.31
10	48434	10/16/12	001252 RICHARD JOHNSTON	99.00
10	48435	10/16/12	001254 RICHARDS BROTHERS	26.00
10	48436	10/16/12	000736 RICOH USA, INC.	1,035.87
10	48437	10/16/12	000737 RICOH USA, INC.	2,696.29
10	48438	10/16/12	001968 RONALD HAYES	101.00
10	48439	10/16/12	001275 ROVER GUN CLUB	240.00
10	48440	10/16/12	002109 DENISE ROWLAND	23.76
10	48441	10/16/12	000100 ROY'S HOME ENTERTAINMENT	203.00
10	48442	10/16/12	001283 SAH PRINTING	991.50
10	48443	10/16/12	002951 GREGORY L SANDERS	8.00
10	48444	10/16/12	002112 TRINA SANDERS	21.00
10	48445	10/16/12	002513 SANDY AUTRY	22.40
10	48446	10/16/12	002566 SAPP DESIGN ASSOCIATES, P.C.	145.84
10	48447	10/16/12	002566 SAPP DESIGN ASSOCIATES, P.C.	926.44
10	48448	10/16/12	001638 KAREN SARTIN	365.02
10	48449	10/16/12	000062 SCANTRON CORPORATION	399.50

West Plains R-VII School District
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING
 CHECKS FROM 48238 TO 48512

CHK CD	CHK NUM	CHK DATE	VENDOR NAME	AMOUNT
10	48450	10/16/12	001301 SCHOLASTIC INC	5,776.00
10	48451	10/16/12	001302 SCHOLASTIC INC.	331.10
10	48452	10/16/12	001309 SCHWEGMAN OFFICE SUPPLY	3,239.49
10	48453	10/16/12	003480 SCOTT CRESSMAN	340.00
10	48454	10/16/12	003480 SCOTT CRESSMAN	941.08
10	48455	10/16/12	001316 SEMINOLE RETAIL ENERGY SERVICE	720.39
10	48456	10/16/12	003583 SHAWNA TANDY	32.76
10	48457	10/16/12	001786 JASON A SHELTON	100.00
10	48458	10/16/12	001326 SHEPHERD COMMUNICATIONS	60.00
10	48459	10/16/12	001327 SHERWIN WILLIAMS	240.32
10	48460	10/16/12	001331 SHO-ME TECHNOLOGIES	6,544.32
10	48461	10/16/12	001639 KAREN J SHOLES	408.00
10	48462	10/16/12	001640 GREG SIMPKINS	648.14
10	48463	10/16/12	001352 SMCAA	35.00
10	48464	10/16/12	001642 BRENDA SMITH	80.00
10	48465	10/16/12	001641 SCOTT SMITH	172.00
10	48466	10/16/12	001643 LANA R SNODGRAS	513.60
10	48467	10/16/12	002318 SOUTH CENTRAL GOLF	90.00
10	48468	10/16/12	001833 SPRINGFIELD GROCER COMPANY	2,086.25
10	48469	10/16/12	001389 SPS KRAFT ADMIN. CENTER	500.00
10	48470	10/16/12	001391 SPRINGFIELD STAMP &	216.60
10	48471	10/16/12	002135 CHRISTINA STAAB	161.65
10	48472	10/16/12	001405 STEEL YARD INC	734.98
10	48473	10/16/12	003123 STERNER TOWING	180.00
10	48474	10/16/12	002049 STEVEN MARTZ JR.	51.20
10	48475	10/16/12	002108 STEVEN ROSEMAN	33.37
10	48476	10/16/12	000129 SUBWAY OF WEST PLAINS	86.50
10	48477	10/16/12	002648 SWEETWATER SOUND INC.	999.00
10	48478	10/16/12	001723 T&T GLASS, LLC	60.00
10	48479	10/16/12	001846 LINDA TAYLOR	164.00
10	48480	10/16/12	001416 TEACHERS STORE & MORE	269.24
10	48481	10/16/12	001425 THE BATTERY STATION LLC	156.60
10	48482	10/16/12	003482 THE MASTER'S CRAFT	697.52
10	48483	10/16/12	001646 JULIE R THOMPSON	669.65
10	48484	10/16/12	002938 LEAH L TIDWELL	90.00
10	48485	10/16/12	001444 TONYS TIRE SERVICE	120.00
10	48486	10/16/12	002156 PAMELA TOPLIFF	14.00
10	48487	10/16/12	001447 TOWNE & COUNTRY LIGHTING	59.85
10	48488	10/16/12	001450 TRASHWAGON EXPRESS	268.00
10	48489	10/16/12	002346 SONYA TURNER	125.00
10	48490	10/16/12	001458 TWIN PONDS SCREENPRINT	84.00
10	48491	10/16/12	002159 PEGGY J TYLER	8.00
10	48492	10/16/12	003566 UNIVERSITY OF CENTRAL MISSOURI	2,067.84
10	48493	10/16/12	001485 USA TODAY	178.00
10	48494	10/16/12	001499 W. SCHILLER & CO., INC.	474.00
10	48495	10/16/12	002171 ARNOLD A WADE	105.00
10	48496	10/16/12	001501 WAGGONER FAMILY NURSERY	256.00
10	48497	10/16/12	002183 MARY E WATERHOUSE	33.52
10	48498	10/16/12	001510 WEST PLAINS DAILY QUILL	469.20
10	48499	10/16/12	001512 WEST PLAINS ELECTRIC	434.51
10	48500	10/16/12	001520 WEST PLAINS MUSIC STORE	98.95
10	48501	10/16/12	001825 WEST PLAINS OCCUPATIONAL & INS	480.00
10	48502	10/16/12	001523 WEST PLAINS POSEY PATCH	40.00

West Plains R-VII School District
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING
CHECKS FROM 48238 TO 48512

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	48503	10/16/12	001524 WEST PLAINS PROPANE INC.	6,839.37
10	48504	10/16/12	003172 WHITE INDUSTRIES, INC.	42.24
10	48505	10/16/12	001538 WILEY FENCE COMPANY	6,131.28
10	48506	10/16/12	003547 ANDREW WILKINSON	188.00
10	48507	10/16/12	001540 WILLIAM V MACGILL & CO	286.62
10	48508	10/16/12	002198 MARTHA A WILLIAMS	81.60
10	48509	10/16/12	000095 WORLD WIDE TECHNOLOGY IN	13,760.91
10	48510	10/16/12	002206 CYNTHIA A WRIGHT	368.00
10	48511	10/16/12	001649 JOAN E WRIGHT	124.00
10	48512	10/16/12	001551 XEROX CORPORATION	778.31

***** GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE 10 *****

357,665.56*

West Plains R-VII School District
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING
 Accounts Payable COMPUTER Check Register

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
CC	884	10/05/12	003584 AFFTON HIGH SCHOOL	35.00
CC	885	10/05/12	000008 AMAZON	3,987.13
CC	886	10/05/12	000008 AMAZON.COM BOOKS	322.00
CC	887	10/05/12	000008 GE MONEY BANK/AMAZON	3,315.06
CC	888	10/05/12	003506 AMERICAN AIRLINES	806.40
CC	889	10/05/12	002995 APPLEBEE'S	16.92
CC	890	10/05/12	003557 ASSOCIATION FOR PLAY THERAPY	95.00
CC	891	10/05/12	003543 AUDIOLINK, LLC	73.11
CC	892	10/05/12	000236 BEST WESTERN GRAND VILLA	84.05
CC	893	10/05/12	000004 BRAINPOP.COM	965.00
CC	894	10/05/12	003455 BURGER KING #7959	8.93
CC	895	10/05/12	003101 CASEY'S GENERAL STORE	50.97
CC	896	10/05/12	000076 CENGAGE LEARNING	2,252.25
CC	897	10/05/12	003508 CITY OF JEFFERSON CITY	4.25
CC	898	10/05/12	001742 CLASSROOM FURNITURE DIRECT	924.45
CC	899	10/05/12	000034 CLASSROOMDIRECT	27.85
CC	900	10/05/12	003023 COLTON'S STEAK HOUSE & GRILL	47.40
CC	901	10/05/12	003023 COLTON'S STEAK HOUSE & GRILL	17.31
CC	902	10/05/12	000354 COMFORT INN	630.96
CC	903	10/05/12	001603 CONSTANT CONTACT, INC.	360.00
CC	904	10/05/12	003079 CONSUMER REPORTS.ORG	44.00
CC	905	10/05/12	000373 COUNTRY MART	199.23
CC	906	10/05/12	003361 CRICKET VENTURES	728.44
CC	907	10/05/12	003344 DELTA	826.80
CC	908	10/05/12	000414 DEMCO	178.26
CC	909	10/05/12	003125 DENNIS'S SPECIALTY CUTS	37.79
CC	910	10/05/12	003551 DHARMA TRADING CO	61.69
CC	911	10/05/12	000438 DOMINOS PIZZA	479.20
CC	912	10/05/12	003014 EL CHARRO WEST PLAINS	80.04
CC	913	10/05/12	003200 EVERNOTE CORPORATION	5.00
CC	914	10/05/12	000531 FOLLETT LIBRARY RESOURCE	371.75
CC	915	10/05/12	001654 GOLF TEAM PRODUCTS, INC.	895.00
CC	916	10/05/12	000661 HILTON GARDEN INN	1,242.38
CC	917	10/05/12	000664 HIRSCH FEED & FARM SUPPLY	7.79
CC	918	10/05/12	000706 HORN PLUMBING	17.30
CC	919	10/05/12	000010 HOUGHTON MIFFLIN CO.	2,723.91
CC	920	10/05/12	000010 HM RECEIVABLES CO LLC	65.25
CC	921	10/05/12	000719 HOWELL OREGON ELECTRIC	1,693.48
CC	922	10/05/12	003552 IMAGE ONE UNIFORMS	674.52
CC	923	10/05/12	003553 JO ANN FABRIC	38.61
CC	924	10/05/12	003237 JUMP #336/CARTER ENERGY	105.00
CC	925	10/05/12	000809 JUST FUNDRAISING	288.00
CC	926	10/05/12	003542 KOLBE CORP	1,148.85
CC	927	10/05/12	000860 TOYS TO GROW ON	399.91
CC	928	10/05/12	002450 LITTLE CAESAR'S PIZZA	25.05
CC	929	10/05/12	003487 LOUDMOUTH GOLF LLC	790.07
CC	930	10/05/12	003465 LOWE'S HOME CENTER	25.41
CC	931	10/05/12	000933 MASL	52.75
CC	932	10/05/12	000936 MASSP	220.00
CC	933	10/05/12	003032 MCDONALD'S	5.01
CC	934	10/05/12	000051 MCGRAW HILL	288.01
CC	935	10/05/12	000982 MISSOURI ACTE	890.00
CC	936	10/05/12	001009 MISSOURI STATE HIGHWAY	41.20

West Plains R-VII School District
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING
 Accounts Payable COMPUTER Check Register

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
CC	937	10/05/12	001011 MISSOURI TRAPSHOOTERS	370.80
CC	938	10/05/12	001021 MO. STATE HIGHWAY PATROL	103.00
CC	939	10/05/12	001049 MSCA	390.00
CC	940	10/05/12	001066 MU CONFERENCE OFFICE	200.00
CC	941	10/05/12	000084 NASCO	91.50
CC	942	10/05/12	000084 NASCO	509.18
CC	943	10/05/12	001087 NATIONAL FORENSIC LEAGUE	179.00
CC	944	10/05/12	001095 NCS PEARSON INC.	306.34
CC	945	10/05/12	001098 NFL	105.00
CC	946	10/05/12	001100 NIMCO	24.00
CC	947	10/05/12	002395 NOCTI	1,485.00
CC	948	10/05/12	003505 NUANCE COMMUNICATIONS, INC.	109.94
CC	949	10/05/12	002992 OUTBACK STEAKHOUSE	46.09
CC	950	10/05/12	001694 OZARK CAFE	19.29
CC	951	10/05/12	003008 PANERA BREAD	8.37
CC	952	10/05/12	001150 PARENTS AS TEACHERS	200.00
CC	953	10/05/12	002965 PAYPAL/EBAY	617.28
CC	954	10/05/12	001158 PBS DISTRIBUTION	117.24
CC	955	10/05/12	001162 PEAR TREE INN FENTON	1,125.30
CC	956	10/05/12	003559 PLOTSOFT LLC	19.99
CC	957	10/05/12	003540 PRICE CUTTER PLUS	56.49
CC	958	10/05/12	001197 PRO-ED	61.60
CC	959	10/05/12	001209 QUILL PRESS COMPANY	775.95
CC	960	10/05/12	001227 RAMEYS SUPERMARKET	82.25
CC	961	10/05/12	001234 REALLY GOOD STUFF INC.	22.89
CC	962	10/05/12	003555 RED ROBIN GOURMET BURGERS	119.45
CC	963	10/05/12	000058 RENAISSANCE LEARNING	224.55
CC	964	10/05/12	000737 RICOH USA, INC.	138.00
CC	965	10/05/12	003430 S&S WORLDWIDE, INC.	507.11
CC	966	10/05/12	002452 SAM'S CLUB	535.95
CC	967	10/05/12	001309 SCHWEGMAN OFFICE SUPPLY	18.32
CC	968	10/05/12	001313 SEARS	149.99
CC	969	10/05/12	001350 SMART APPLE MEDIA	39.98
CC	970	10/05/12	003554 SMARTMUSIC	254.95
CC	971	10/05/12	003556 SPIRIT AND PRIDE	114.55
CC	972	10/05/12	000129 SUBWAY OF WEST PLAINS	62.70
CC	973	10/05/12	000129 SUBWAY #38063	45.94
CC	974	10/05/12	000155 TAN TAR A RESORT	510.73
CC	975	10/05/12	000025 TEACHER DIRECT	39.48
CC	976	10/05/12	001425 THE BATTERY STATION LLC	20.58
CC	977	10/05/12	003257 THE OLD SPAGHETTI FACTORY	111.99
CC	978	10/05/12	001431 THE READING WAREHOUSE	61.00
CC	979	10/05/12	000023 UPSTART	38.25
CC	980	10/05/12	001490 VARSITY	374.53
CC	981	10/05/12	002845 VERIZON WIRELESS	1,371.43
CC	982	10/05/12	001502 WALMART COMMUNITY	5,606.39
CC	983	10/05/12	001504 WEST MUSIC	37.85
CC	984	10/05/12	001554 ZANER BLOSER	359.37

***** GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE CC *****

46,443.33*

September 28, 2012

Dear Dr. Mulford and West Plains R-7 School District,

I, Greta Bailey would like to inform you that I am resigning from my position as Head Custodian at West Plains Middle School, effective October 12, 2012.

I would like to Thank the District for giving me the oppurnities that they have. I have enjoyed working for the District and appreciate everything each individual has done for me in the past 6 years.

If I can be any help during this transition, please let me know.

Sincerely,

A handwritten signature in cursive script that reads "Greta Bailey". The signature is written in black ink and is positioned below the typed name "Greta Bailey".

WEST PLAINS R-VII SCHOOLS

PROGRAM EVALUATION

Date: **October 8, 2012**

Program Title: Food Services

Program Objectives and Goals:

- (1) Provide training for staff to promote student health and wellness and educate students on habits of good nutrition.
- (2) Diminish stigma of free and reduced lunch program. Provide menus that will encourage students to make wise food choices.
- (3) Provide effective communication with parents and patrons regarding district food service program.
- (4) Promote good nutrition and health awareness to students, staff and community and practice and implement high personal hygiene standards and safe food handling procedures.

Program Description:

The Food Service Program is to provide healthy meals and meal choices for all students, and to assist parents in ensuring their child has the proper nutrition.

Program Evaluation Criteria:

- (1) Continue to educate and offer healthy food choices to students and parents.
- (2) Continue to pass all health inspections.
- (3) Contracted Food Service adopted for the 2009-10 school year
- (4) Operate fiscally in a manner that doesn't create an undue burden on the district

Data to be Collected and Analyzed for Evaluation:

Sales

Number of students now participating in lunch program

Budget Allocations

Program Strengths:

- (1) Meet all Federal and State Guidelines.
- (2) Provide a variety of healthy meal choices to all students.
- (3) Breakfast in the classroom program
- (4) Parents now have access to lunch menu on line and can see what their child is eating.
- (5) Number of students participating in school meals has steadily increased over the last few years.

Program Concerns

- (1) Reaching parents to let them know availability of free and reduced program.
- (2) Helping parents understand healthy food choices that are available for their children.
- (3) Continued disparity in revenue vs. expense for the food service program.

YR	Total Reimbursable Lunches Served	Free/Reduced Lunches	Avg. Daily Participation	Total Reimbursable Breakfast Serve	Free/Reduced Lunches	Avg. Daily Participation
11-12	240,668	187,916	1,301	113,605	96,012	634
10-11	244,459	184,534	1,282	95,422	81,119	499
09-10	249,295	181,553	1,308	98,958	85,089	516
08-09	193,118	144,864	1,124	94,098	78,698	541
07-08	181,327	135,592	1,067	81,691	68,337	478

YR	Revenue	Expenditure	Net Gain/Loss
2011-12	\$ 996,155.51	\$ 1,078,319.55	\$ -82,164.04
2010-11	\$ 984,108.61	\$ 1,082,959.21	\$ -98,734.85
2009-10	\$ 976,974.40	\$ 1,035,447.11	\$ -58,472.71
2008-09	\$ 849,841.69	\$ 1,045,593.34	\$ -195,751.65
2007-08	\$ 776,999.23	\$ 973,815.42	\$ -196,816.19

Sources of Revenue

Federal - \$714,371.09

State - \$6,335.72

Local - \$275,448.70

TOTAL = \$996,155.51

Breakdown of Expenses

Food - \$443,366.89

Salaries - \$461,262.10

Employee Benefits - \$106,892.67

Equipment Purchase - \$29,751

Supplies - \$37,046.89

TOTAL = \$1,078,319.55

Percentage of Students Participating in Lunch Program

% Lunch Participation – 60.31%

% Breakfast Participation – 29.39%

Percentage of Daily Participation that qualify for Free-Reduced Status

% Free/Reduced Breakfasts served – 84.51%

% Free/Reduced Lunches served – 78.08%

Program Recommendations:

ACTION STEP	PERSON RESPONSIBLE	TIME FRAME FOR COMPLETION
1. Expand breakfast in the classroom to the middle school	Director of Food Services MS Principal	2012-13 School Year
2. Ensure all parents receive a free/reduced application and identify students living on their own who are eligible for the program.	Building Principals Director of Food Services	ongoing
3. Align to new standards for school food services	Opaa! Food Management	2011-12 school year

West Plains R-VII Schools
Attendance, Retention, Suspension, and Expulsion Rate Evaluation
West Plains Elementary

Date: October 8, 2012

Building: West Plains Elementary

Program Evaluation Committee:

Brad Owings, Principal
Lenny Eagleman, Assistant Principal
Michelle Miller, Counselor
Megan Pitts, Counselor
Melissa Girdley, School Nurse
Kristi Drummond, School Nurse
Pam Becker, School-Family Liaison
Ruth Schaumburg, Interventionist
Angela Johnson, Special Ed Teacher

Program Goals:

1. To maintain an attendance rate at West Plains Elementary of 95% or above for the 2012-2013 school year.
2. To increase parent awareness concerning the importance of good attendance at each grade level.
3. To keep the number of students being retained to 1% or lower of the total student body.
4. To continue to keep the number of students suspended to lower than 3% during the 2012-2013 school year.

Program Description:

West Plains Elementary maintains that student attendance is crucial to ensure each child receives a high quality education in order to be a productive citizen. As a school, we are responsible for assuring student attendance remains at or above 95%. We also believe that discipline should be handled in a fair and consistent manner that takes individual student circumstances into account. Furthermore, great effort should be made to encourage student success and prevent grade retention.

West Plains Elementary believes in using a team approach to finding solutions to obstacles that keep students from achieving. The Solutions team is an intervention program designed to ensure that all students are successful. The team utilizes school, family, and community resources to help resolve issues relating to attendance, academics, or discipline. Members of the Solutions Team include school administrators, school-family liaison, school resource officer, school nurse, and the school counselor.

2011-2012 Attendance Statistics:

Kindergarten	95.17%
1 st Grade	95.35%
2 nd Grade	95.59%
3 rd Grade	95.77%
4 th Grade	95.69%
Total	95.48%

2011-2012 Suspension Statistics

0 students were suspended for more than 10 days.

2011-2012 Retention Statistics

3.2% of students were retained.

Program Evaluation Criteria:

1. Analysis of attendance rates for the past three years to determine our strengths and areas where improvement is needed.
2. Analysis of incentives for good attendance
3. Analyze the percentage of students who are being retained and determine if other measures need to be taken rather than retention.
4. Evaluation of suspension rate for the past three years to determine if our discipline policies and practices are accurate in meeting the students' needs.

Data To Be Collected and Analyzed for Evaluation:

Annual Building Attendance – Total Population, Free and Reduced Subgroup
 Parent Comments made to principal, teachers, and resource officer
 Adequate Yearly Progress Report (AYP) Report
 Retention Rate
 Discipline Incidents Report – Lumen, Core Data definitions
 Suspension/Expulsion Rate

Program Strengths:

1. The use of the Solutions Team to partner with parents. The Solutions Team utilizes different perspectives and a positive approach to problem solving.
2. Positive communications between parents and school personnel consisting of parent conferences, home visits, and phone calls.
3. Staff is continuing to build connections with students on a daily basis.
4. The partnership between West Plains Elementary, West Plains Police Department, Behavioral Healthcare, the Children's Division, the Juvenile Office, and other public and private agencies.
5. Conference with parents, are held as soon as attendance begins to decline.

6. Alternative discipline practices being used rather than suspension.
7. Conference with parents, are held when discipline issues arise.

Program Concerns:

1. Maintaining attendance rate.
2. A select few families continue to have chronic attendance problems.
3. Parental awareness of the importance of student attendance.
4. The persistence of late arrivals and early withdrawals is a continuing concern.
5. The need for more pre-school opportunities to ensure school readiness is a concern.

Program Recommendations (Including action steps, person(s) responsible, and time frame for completion of recommendations):

ACTION STEP	PERSON(S) RESPONSIBLE	TIME FRAME FOR COMPLETION
Continue to refine RTI model to address students in need of intervention.	Principal RTI teachers Teacher	Continuous through May 2013
Reinforce to parents the importance of being on time and remaining at school the entire day.	Teachers Counselor School-Family Liaison School Resource Officer Building Principal	Continuous through May 2013
Provide positive incentives plans for students who have difficulty making appropriate choices.	Teachers Counselor School-Family Liaison School Resource Officer Building Principal	Continuous through May 2013
Explore possible options to ensure school readiness for incoming Kindergarten students.	Kindergarten Teachers PAT Educators Building Principal	Continuous through May 2013
Continue to implement the PBS discipline program.	Teachers Counselor Building Principal	Continuous through May 2013
Align PLC goals with Attendance, Retention, and Discipline	Teachers Counselor Building Principal	Continuous through May 2013

West Plains R-VII Schools Attendance, Retention, Suspension, and Expulsion Rate Evaluation

South Fork Elementary

Date: October 5, 2012

Building: South Fork Elementary

Program Evaluation Committee:

Seth Huddleston, Principal

Megan Pitts, Counselor

Camisha Hunter, Fifth Grade Teacher

Keesha Cotham, Fourth Grade Teacher

Abbey Bonham, First Grade Teacher

Lisa Fox, Building Secretary

Program Goals:

1. To maintain an attendance rate at South Fork Elementary above 96% for the 2012 – 2013 school year.
2. To continue keeping the number of students being retained to lower than 1% of the total student body.
3. To decrease the percentage of out of school suspensions to 0% during the 2012 – 2013 school year.
4. To increase parent awareness concerning the importance of good attendance at each grade level.

Program Description:

South Fork Elementary maintains that student attendance is crucial to each child receiving a high quality education so that they are prepared to be productive citizens. As a school, we are responsible for assuring student attendance remains above 96% for each student. In order to help assure this becomes a reality, all staff works very diligently to build connections with students so that they are more likely to want to come to school. Also, we make phone calls on a daily basis, mail letters to parents whose child has missed four, six, and eight days of school asking for parent conferences. When a student has missed eight days of school, and we have not been able to resolve the issue with parents pertaining to the absences, the Howell County juvenile office is notified. The juvenile office helps us to make the parent contacts and meet with parents so we can develop a plan that helps assure students are in attendance when not ill. Also, Mr. Huddleston makes frequent home visits to assure the child is safe, and to inform parents of the importance of being at school.

Program Evaluation Criteria:

1. Analysis of attendance rates for the past three years to determine our strengths and areas where improvement is needed.
2. Analysis of incentives for good attendance.
3. Evaluation of suspension rate for the past three years to determine if our discipline policies and practices are accurate in meeting the students' needs.
4. Analyze the percentage of students who are being retained at South Fork and determine if other measures need to be taken rather than retention.

Data To Be Collected and Analyzed for Evaluation:

Annual Building Attendance – Total Population, Free and Reduced Subgroup
Parent Comments made to principal, teachers, and truancy office
Discipline Incidents Report – Core Data
Adequate Yearly Progress Report (AYP) Report
Retention Rate
Suspension/Expulsion Rate

Program Strengths:

1. Positive communications between parents and school personnel consisting of parent conferences, home visits, and phone calls.
2. Staff is continuing to build connections with students on a daily basis.
3. The partnership between South Fork and DFS.
4. Conferences with parents are held when attendance begins to decline.
5. Phone calls to parents to check on students.
6. Alternative discipline practices are being used rather than suspension.

Program Concerns:

1. Attendance rate as a whole decreased during the 2011-12 school year,
2. Attendance for the 2012-2013 school year has increased substantially, however, we continue to have reoccurring attendance problems with a select few families.
3. Parental awareness of the importance of student attendance.
4. Although attendance incentives are used, frequency and the design of the attendance incentives need to be examined.

Program Recommendations (Including action steps, person(s) responsible, and time frame for completion of recommendations):

ACTION STEP	PERSON(S) RESPONSIBLE	TIME FRAME FOR COMPLETION
Classrooms are given incentives when the entire class has perfect attendance for seven days spelling the word "P-E-R-F-E-C-T"	Teachers Building Principal Building Secretary	May 2013
Incentives given to teachers whose class has the best attendance for each month.	PL Team Building Principal Building Secretary	May 2013
Incentives given to students who have perfect attendance for an entire month.	PL Team Building Principal Building Secretary	May 2013
Send informational letters home on a quarterly basis to all parents concerning the importance of good attendance.	Building Principal Teachers Counselor	May 2013
Attendance Club – Students with chronic absenteeism who improve their attendance eat lunch with Mrs. Pitts and receive a reward for their improvement.	Counselor	May 2013

West Plains R-VII Schools
Attendance, Retention, Suspension, and Expulsion Rate Evaluation
West Plains Middle School

Date: October 9, 2012

Building: West Plains Middle School

Program Evaluation Committee:

Scott Smith, Principal

Seth Bryant, Assistant Principal

Jeanette Frey, Counselor

Courtney Hughes, Counselor

Amy Wheeler, School Nurse

Jolene Mock, MS Attendance Secretary

Program Goals:

1. To maintain an attendance rate at West Plains Middle School of 95% or above for the 2012-2013 school year.
2. To increase parent awareness concerning the importance of good attendance at each grade level.
3. To keep the number of students being retained to 1% or lower of the total student body.
4. To continue to keep the number of students suspended to lower than 5% during the 2012-2013 school year.
5. To continue to keep the number of students attending the Alternative Learning Center to less than 3% during the 2012-2013 school year.

Program Description:

West Plains Middle School maintains that student attendance is crucial to ensure each child receives a high quality education in order to be a productive citizen. As a school, we are responsible for assuring student attendance remains at or above 95%. We also believe that discipline should be handled in a fair and consistent manner that takes individual student differences into account. Furthermore, great effort should be made to encourage student success and prevent grade retention.

West Plains Middle School believes in using a team approach to finding solutions to obstacles that keep students from achieving. West Plains Middle School uses our Leadership team as well as grade level teachers to analyze data on attendance, discipline, and retention on an ongoing basis. This design assures that all students are successful throughout the year. The Leadership team utilizes school, family, and community resources to help resolve issues relating to attendance, academics, or discipline. Members of the team include school administrators, educators, and the school counselor.

Attendance Statistics:

	2010-2011	2011-2012
Fifth	94.21%	95.62%
Sixth	94.99%	94.74%
Seventh	94.37%	95.12%
Eighth	94.72%	94.53%
Total	94.55%	94.96%

2010-2011 Suspension Statistics

0 students were suspended for more than 10 days
6 students attended Alternative Learning Center
18 students were suspended for less than 10 days

2011-2012 Suspension Statistics

0 students were suspended for more than 10 days
6 students attended Alternative Learning Center
11 students were suspended for less than 10 days

Retention Statistics

2010-2011	2011-2012
0% of students were retained.	.002% of students were retained

Program Evaluation Criteria:

1. Analysis of attendance rates for the past two years to determine our strengths and areas where improvement is needed.
2. Analysis of incentives for good attendance
3. Analyze the percentage of students who are being retained and determine if other measures need to be taken rather than retention.
4. Evaluation of suspension rate for the past two years to determine if our discipline policies and practices are accurate in meeting the students' needs.

Data To Be Collected and Analyzed for Evaluation:

Annual Building Attendance – Total Population, Free and Reduced Subgroup
Parent Comments made to principal, teachers, and resource officer
Adequate Yearly Progress Report (AYP) Report
Retention Rate
Discipline Incidents Report – Lumen, Core Data definitions
Suspension/Expulsion Rate

Program Strengths:

1. Positive communications between parents and school personnel consisting of parent conferences, home visits, e-mails, and phone calls.

2. Staff is continuing to build connections with students on a daily basis.
3. The partnership between West Plains Middle School, West Plains Police Department, and Children's Division, and the Juvenile Office.
4. Conference with parents, are held as soon as attendance begins to decline.
5. Alternative discipline practices being used rather than suspension.
6. Positive Intervention Center used rather than OSS
7. Letters being mailed home after students have missed 4, 6, & 8 days of school.
8. Conferences with parents are held when discipline issues arise.
9. Attendance increased by .41 % from the previous year.

Program Concerns:

1. We continue to have chronic attendance problems with a select few families.
2. Parental awareness of the importance of student attendance.
3. The persistence of late arrivals and early withdrawals is a continuing concern.
4. Daily phone calls to parents to check on students.

Program Recommendations (Including action steps, person(s) responsible, and time frame for completion of recommendations):

ACTION STEP	PERSON(S) RESPONSIBLE	TIME FRAME FOR COMPLETION
Reinforce to parents the importance of being on time and remaining at school the entire day.	Teachers Counselor School Resource Officer Building Principal	Continuous through May 2013
Provide positive incentives plans for students who have difficulty making appropriate choices.	Teachers Counselor School Resource Officer Building Principal	Continuous through May 2013
Communicate with the following people on concerns/issues with attendance: attendance secretary, counselor, nurse, parents, and teachers	Attendance Secretary Counselor Nurse Parents Teachers Building Administrators	Ongoing
Continue making phone calls to parents on attendance matters.	Attendance Secretary Building Administration Counselor	Ongoing
Send informational letters home on a quarterly basis to all parents concerning the importance of good	Building Principal Counselor	May 2013

attendance.		
Send letters home to inform parents of absences when students have missed 4, 6, and 8 days of school.	Attendance Secretary Building Administrators	Ongoing

West Plains R-VII Schools
Attendance, Retention, Suspension, and Expulsion Rate Evaluation
West Plains High School

Date: October 12, 2012

Building: West Plains High School

Program Evaluation Committee:

Jack Randolph, Principal

Jake Long, Assistant Principal

Kevin Hedden, Assistant Principal

Josh Cotter, Dean of Students

Brad Jones, School Resource Officer

Program Goals:

1. To maintain an attendance rate at West Plains High School of 95% or above for the 2012-2013 school year.
2. To increase parent awareness concerning the importance of good attendance.
3. To keep parents informed about the progress towards graduation of their students.
4. To reduce the number of students suspended to during the 2012-2013 school year.
5. To continue to utilize the Alternative Learning Center for students who are at-risk of dropping out of school.

Attendance Statistics:

	2009-2010	2010-2011	2011-2012
9th	92.83%	92.19%	93.34%
10th	92.30%	93.49%	93.33%
11 th	91.56%	92.23%	93.92%
12th	92.07%	93.02%	93.09%
Total	92.22%	92.72%	93.43%
R-VII	91.72%	92.14%	92.73%
Fairview	92.66%	93.27%	94.11%
Glenwood	92.39%	93.61%	93.75%
Howell Valley	93.77%	94.12%	94.64%
Junction Hill	92.33%	92.38%	93.51%
Richards	92.76%	93.31%	94.38%

2011-2012 Suspension Statistics

ISS

One day ISS	420 incidents
Two days	132
Three + days	<u>133</u>
	685 incidents total

OSS

10 days OSS	31 incidents
Less than 10 day OSS	<u>34</u>
	65

Safe Schools Violations

Assaults	5
Drug Distribution	2
Weapons	<u>4</u>
	17 total incidents

2011-2012 Retention Statistics

9 th	38
10 th	39
11 th	18
12 th	3

2011-2012 was the first year retention was based on credits earned.

Program Evaluation Criteria:

1. Analysis of attendance rates for the past three years to determine our strengths and areas where improvement is needed.
2. Analysis of incentives for good attendance
3. Evaluation of suspension rate for the past three years to determine if our discipline policies and practices are accurate in meeting the students' needs.

Data To Be Collected and Analyzed for Evaluation:

Annual Building Attendance – By district
Parent Comments made to principal, teachers, and resource officer
Adequate Yearly Progress Report (AYP) Report
Discipline Incidents Report – Lumen, Core Data definitions
Suspension/Expulsion Rate

Program Strengths:

1. Positive communications between parents and school personnel consisting of parent conferences, home visits, e-mails, and phone calls.
2. Staff is continuing to build connections with students on a daily basis.

3. The partnership between West Plains High School, West Plains Police Department, and Children's Division, and the Juvenile Office.
4. Conference with parents, are held as soon as attendance begins to decline.
5. Attendance increased by .71% from the previous year.
6. Alternative discipline practices being used rather than suspension.
7. Conference with parents, are held when discipline issues arise.
8. Tardy sweeps have reduced the number of tardies dramatically
9. Calls made daily by automated system to parents of students who are absent.

Program Concerns:

1. We continue to have chronic attendance problems with a select few.
2. Parental awareness of the importance of student attendance.

<i>ACTION STEP</i>	<i>PERSON(S) RESPONSIBLE</i>	<i>TIME FRAME FOR COMPLETION</i>
1. Increase the number of contacts between HS staff and parents/guardians of absent students, by phone letter, and email.	Building Administrators Attendance Clerks Teachers School Resource Officer	Ongoing
2. A+ Clerk will monitor the attendance of all A+ students to insure attendance compliance.	A+ Coordinator A+ Secretary Building Administrators	Ongoing
3. Counseling office will make regular contacts with At-Risk students who are in danger of not graduating on time or dropping out of school.	Building Administrators Counselors Teachers	Ongoing
4. Counselors and building administrators will make information available regarding the Missouri Option Program to all students in danger of not graduating on time, or dropping out of school.	SCCC Director SCCC Counselor HS Principal HS Counselors	Ongoing

<p>5. Instituted an attendance adoption program for the high school. Where faculty “adopt” a student and check on them daily to make sure they are at school.</p>	<p>Building Administrators Counselors Teachers</p>	<p>Ongoing</p>
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