



District/LEA: 046-134 WEST PLAINS R-VII Year: 2022-2023

Funding Application: Plan - School Level - 4030 WEST PLAINS ELEM.
Version: Initial Status: Approved

☒ Number

☐ Name

Select District

All check boxes and/or radio buttons marked in this plan and policies indicate an assurance on the part of the LEA and school.

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4030 WEST PLAINS ELEM.

SCHOOL, PARENT AND FAMILY ENGAGEMENT POLICY

All check boxes marked in this policy indicate an assurance on the part of the school.

Type of Title I.A program

☒ Schoolwide

☐ Targeted

☒ This school parent and family engagement policy is developed jointly with, distributed to, and agreed on with parents of participating children, including parents of migrant and EL children. *Section 1116 (b)(1)*

Describe how the school seeks and obtains the agreement of parents to the parent and family engagement policy.

Each spring the district holds an annual review meeting made up of a group of parents, teachers, and administrators. During this time a review of district scores is conducted and a needs assessment is completed. Also included in this meeting is a discussion concerning the Parent Involvement Events held throughout the year. This includes both formal evaluations (completed surveys) and informal comments.

In addition the committee, including parents, review the districts Federal Program policies, including the LEA Parent and Community policy and the General LEA Plan. The typical process has been to start with the current policies as a starting point and make changes as needed.

Each year the district includes the LEA Parent & Community Policy in the district handbooks. In addition, the policy is also included on the district Web Page and discussed at most, if not all federal program meetings in both spoken and written form. This includes the Back-to-School meetings.

If the Policy is not returned from the student hand book, the district makes contact with the parents and explains both the policy and the Title I program in general. If the second form is not returned the policy is discussed at the fall Parent-Teacher conference.

After the district reviews current policies, programs, informal and formal comments, and the revised needs assessment, the committee reviews the methodology of implementing the new plan. This includes the scheduling and arrangements within the school building, the allocation of current resources, a review of possible resources, and a plan of desired resources. The district administration, instructional teams, and Federal Programs coordinator work diligently to implement the plan for the next school year and reports back to the committee of the implementation process.

- ☒ Parents are notified of the policy in an understandable and uniform format. *Section 1116(b)(1)*
- ☒ The school parent and family engagement policy is provided in a language the parents can understand. *Section 1116(b)(1)*

POLICY INVOLVEMENT

- ☒ At the beginning of the school year, the school convenes an annual meeting, at a convenient time, to which all parents of participating children are invited and encouraged to attend. *Section 1116 (c)(1)*
- ☒ The agenda reflects that the purpose of the meeting is
 - ☒ To inform parents of their school's participation in the Title I.A program
 - ☒ To explain the requirements of Title I.A
 - ☒ To explain the right of parents to be involved.*Section 1116 (c)(1)*
- ☒ The school offers a flexible number of meetings. *Section 1116 (c)(2)*
- ☒ Using Title I.A funds, to promote parental involvement the school provides (check all that apply)
 - ☐ Transportation
 - ☐ Child care
 - ☐ Home visits
 - ☐ Funds will not be utilized for these purposes

Section 1116 (c)(2)

The school involves parents in an organized, ongoing, and timely way:

- ☒ In the planning, review, and improvement of the Title I.A program and if applicable Schoolwide program plan in the school. *Section 1116 (c)(3)*

Describe how parents are involved in the planning, review, and improvement of the Title I.A program and if applicable Schoolwide program plan in the school.

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- ☒ In the planning, review, and improvement of the school parent and family engagement policy. *Section 1116 (c)(3)*

Describe how parents are involved in the planning, review, and improvement of the school parent and family engagement policy.

Each spring the district holds an annual review meeting made up of a group of parents, teachers, and administrators. During this time a review of district scores is conducted and a needs assessment is completed. Also included in this meeting is a discussion concerning the Parent Involvement Events held throughout the year. This includes both formal evaluations (completed surveys) and informal comments.

In addition, the committee, including parents, reviews the district's Federal Program policies, including the LEA Parent and Community policy and the General LEA Plan. The typical process has been to start with the current policies as a starting point and make changes as needed.

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The school provides parents of participating children:

- ☒ Timely information about the Title I.A programs. *Section 1116 (c)(4)(A)*

Describe plans to provide information about the Title I.A programs.

Parents are notified through parent events and federal program meetings such as the Back-to-School meeting and Parent-Teacher conferences. The information is also posted on the district web page and information is sent out annually via social media.

- ☒ A description and explanation of the curriculum in use at the school, the forms of academic assessments that are used to measure progress, and the achievement levels of the MAP assessment.

Section 1116 (c)(4)(B)

Describe methods and plans to provide a description and explanation of the curriculum, academic assessments, and MAP achievement levels.

District website, parent meetings, parent nights, social media

- ☒ Opportunities, as appropriate, to participate in decisions relating to the education of their children. *Section 1116 (c)(4)(C)*

- ☒ Responses to their suggestions as soon as possible. *Section 1116 (c)(4)(C)*

SHARED RESPONSIBILITY FOR HIGH STUDENT ACHIEVEMENT

School-Parent Compact

The School-Parent Compact outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards. *Section 1116 (d)*

- ☒ The school jointly develops with parents of Title I.A served children the school-parent compact.

The school-parent compact will

- ☒ Describe the ways in which all parents will be responsible for supporting their children's learning. *Section 1116 (d)(1)*

West Plains Elementary and the parents of students participating in Title I.A activities, services, and programs agree this compact outlines how the entire school staff, the parents, and the students will share the responsibility for improved student academic achievement.

Parent Responsibilities: As a parent, I will support my child's learning in the following ways: Make sure they are in school every day possible, Check that homework is completed, Monitor the amount of television watched, Volunteer in my child's classroom/school, Be aware of my child's extracurricular time and activities, and Stay informed about my child's education by reading all communications from the school and responding appropriately. Student Responsibilities: as a student, I will share the responsibility to improve my academic performance to meet the Missouri Learning Standards and will; Attend school every day possible, Be respectful toward others, Do my homework every day and ask for help when I need it, Read at least 30 minutes every day outside of school time, and Give all notes and information from my school to my parent/guardian daily.

- ☒ Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment. *Section 1116 (d)(1)*

West Plains Elementary and its staff will; Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating children to meet the Missouri Learning Standards as follows - Retain appropriately certified principals and teachers, Provide instruction, materials, and high-quality professional development which incorporates the latest research, and maintain a safe and positive school climate. Hold annual parent-teacher conferences to; Discuss the child's progress/grades during the first quarter, Discuss this compact as it relates to the child's achievement, and Examine the child's achievement and any pending options at the end of the third quarter. Provide parents with frequent reports on their child's progress as follows; Weekly packet from the classroom teacher, Monthly suggestions from the classroom teacher, Mid-quarter report mailed from the school, and Quarterly grade cards/reports are sent home by the school. Be accessible to parents through; Phone calls or person-to-person meetings, Scheduled consultations before, during, or after school, and Scheduled school or home visits. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities as follows; Listen to children read, Help with classroom decorations, art projects, etc., Present a program on your culture, a different country, etc., and Assist with holiday programs or parties, educational trips, etc.

- ☒ Addresses the importance of communication between teachers and parents on an ongoing basis through, at a minimum

- ☒ Conducting parent-teacher conferences at least annually, during which the compact shall be discussed
 - ☒ Issuing frequent reports to parents on their children's progress
 - ☒ Providing reasonable access to staff, opportunities to volunteer, and observation of classroom activities
 - ☒ Ensuring regular two-way, meaningful communication between family members and school staff, and, in a language that family members can understand
- Section 1116 (d)(2)(A) (B),(C),(D)*

BUILDING CAPACITY FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school

- ☒ Provides assistance to parents, as appropriate, in understanding
 - o the Missouri Learning Standards,
 - o the Missouri Assessment Program,
 - o local assessments,
 - o how to monitor a child's progress, and
 - o how to work with educators to improve the achievement of their children.

Section 1116 (e)(1)

Describe plans to provide assistance.

Provides opportunities to review student data at parent nights, teacher-parent conferences, and through additional teaching/tutoring. The district RTI time is designated to implement these opportunities.

- ☒ Provides materials and training to help parents work with their children to improve achievement. *Section 1116 (e)(2)*

Describe plans to provide materials and training.

Each year teachers and instructional coaches spend great amounts of time reviewing district academic standards and goals as well as the assessments that accompany these goals, and strategies for improving student competency.

- ☒ Educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. *Section 1116 (e)(3)*

Describe plans to educate school personnel regarding working with parents.

Each year teachers and instructional coaches spend great amounts of time reviewing district academic standards and goals as well as the assessments that accompany these goals and strategies for improving student competency.

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to

improve student academic achievement, the school

- ☒ To the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. *Section 1116 (e)(4)*

Describe plans to coordinate and integrate.

Special events are designed to encourage parents to attend and become involved in their child's academic and educational experience. Typically these meetings involve at least one of the following items to encourage attendance; food, academic resource give-a-ways, and fun activities. In addition, these opportunities are well communicated to the public through multiple media.

- ☒ Ensures that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, in a language the parents can understand. *Section 1116 (e)(5)*
- ☒ Provides reasonable support for parental involvement activities under this section as parents may request. *Section 1116 (e)(14)*

Optional additional assurances

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school: (optional; check if applicable)

- ☒ Involves parents in the development of training for teachers, principals, and other educators to improve the effectiveness of parent involvement training. *Section 1116 (e)(6)*
- ☒ Provides necessary literacy training from Title I funds if the local educational agency has exhausted all other reasonably available sources of funding for literacy training. *Section 1116 (e)(7)*
- ☒ Pays reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions. *Section 1116 (e)(8)*
- ☒ Trains parents to enhance the involvement of other parents. *Section 1116 (e)(9)*
- ☒ Arranges school meetings at a variety of times, or conducts in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend conferences at school, in order to maximize parental involvement and participation. Adopts and implements model approaches to improving parental involvement. *Section 1116 (e)(10)*
- ☐ May adopt and implement model approaches to improving parental involvement. *Section 1116 (e)(11)*
- ☒ Establishes a districtwide parent advisory council to provide advice on all matters related to parental involvement in Title I programs. *Section 1116 (e)(12)*
- ☐ May develop appropriate roles for community-based organizations and businesses in parent involvement activities. *Section 1116 (e)(13)*

ACCESSIBILITY

In carrying out the parent and family engagement requirements of the Title I program, the school, to the extent practicable,

- ☒ Provides opportunities for the informed participation of parents and family members, including:
 - ☒ Parent and family members who have limited English proficiency.
 - ☒ Parent and family members with disabilities.

☒ Parent and family members of migratory children.

☒ Provides information and school reports in a format and, in a language parents understand. *Section 1116 (f)*



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District/LEA Comments

DESE Comments

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