

West Plains High School
Re-Entry Plan
2020-2021 School Year



The intention of this plan is to outline the strategies for returning to school in response to covid-19 concerns. At West Plains High School, we will make efforts to follow local, state, and federal precautions and suggestions the best way possible. We also acknowledge that those recommendations are ever-changing, and precautions outlined within this plan may change as well. For that reason, this is a working document that will be amended over time. This plan runs parallel with the West Plains R-VII School District Re-Entry plan and is designed to show more specific procedures that will take place at West Plains High School for the 2020-2021 school year. For a broad, district-level plan, please see the West Plains R-VII Return to Learn Plan.

One component that will never change is our desire to provide a safe and productive environment for our students and staff. ***Health and safety will always remain a top priority in our plans.*** While we will outline a plan, educate students/staff, and enforce expectations, members of the school community will undoubtedly be in contact with each other upon return to school. We encourage everyone to educate themselves and take the necessary precautions that are relevant to their situation, needs, and family.

In addition, we ask that all members of the school community support each other during this unprecedented time. This plan is developed as a starting point but is not perfect or all-encompassing. We will work hard to provide a safe environment while also providing a productive, caring, and educational school experience. We look forward to having our students back at West Plains High School for the 2020-2021 school year!

Below are identified areas of concern and the steps we will be taking at West Plains High School:

- **Building Access**
 - Volunteers and visitors should be pre-approved through the building administration.
 - All approved visitors to the building must check in at the front entrance where screening procedures will be administered.
 - Visitors should call ahead if they need to visit the school.
 - Health and safety protocols for all essential visitors will be enforced and visitors will be required to wear a mask.
 - Visitors will not be allowed past the school entryway unless there is an emergency.
 - We discourage the delivery of outside food and drink.

- **Social Distancing**
 - We will make many changes within the school day to accommodate social distancing concerns. Many of those changes will be outlined throughout this plan.

- Social distancing accommodations may include, but are not limited to: Classroom seating arrangements, changes to transitions between class periods, arrows in the hallway indicating which direction to walk, additional locations for large groups of students to meet in smaller groups, (breakfast, lunch, band, choir, weight room, privilege time, etc.), minimizing locker use, eliminate sharing of athletic/band lockers, and numerous others.
- Classroom desks will be spaced out as much as possible within the classroom.
- Teachers may allow students to take their masks off if social distancing is possible.

- **Hygiene**
 - Students will be taught healthy hygiene and cleaning habits: how/when to clean supplies or desks, how/when to wash hands, signs of illness, how to maintain social distancing, etc.
 - Faculty and students are expected to wash their hands and use hand sanitizer, both upon entering the building and throughout the school day.
 - Require students to wash their hands after coughing, sneezing, or blowing their nose.

- **Daily Cleaning Procedures**
 - We will teach proper cleaning procedures to students and expect them to be responsible for following through. Students may help clean desks, equipment, and any supplies used to prepare for the next class.
 - Custodial staff will clean restrooms and other high-use areas multiple times per day and deep-clean each night.
 - The cafeteria will be cleaned before and after each breakfast/lunch period. Extra time will be provided between lunch periods.
 - Hand sanitizer will be available throughout the building and inside classrooms.
 - Increased focus on cleanliness from all school community members.
 - Drinking fountains will not be in service.
 - Bottle fillers have been ordered for 5 fountains across the building.
 - Touchless paper towel dispensers are being installed throughout the building.

- **Temperature Checks**
 - Each student and staff member will have their temperature checked by a contactless thermometer each day upon entry to West Plains High School.
 - Any student/staff with a temperature of 100 degrees or above will follow protocol for going to the nursing office and/or going home.

- Students will have an assigned entrance and there will be a staff member at each entrance. Students will have their temperatures checked and sanitize their hands at the provided sanitizing stations at each building.
 - Bus Riders: Entrance A
 - Student Drivers Last Name A-M: Entrance B
 - Student Drivers Last Name N-Z: Entrance C
 - Parent Drop-Off Last Name A-M: Entrance F (Main Entrance)
 - Parent Drop-Off Last Name N-Z: Entrance G
 - CC Building (If 1st hour class is located there)
 - East Wing (If 1st hour class is located there)
 - Agricultural Building (If 1st hour class is located there)
 - Athletic Training Facility (If 1st hour class is located there)

- **Masks**
 - All students and staff will be required to wear a mask or protective shield while in the school building and around other members of the school community when social distancing is not possible.
 - Accommodations may be made.
 - When accommodations are made, social distancing will be expected.
 - If a mask/face covering is inappropriate or disruptive to the school environment, administration will contact the parent/guardian and they will need to provide an appropriate mask for the student.
 - Only masks outlined by the CDC will be considered appropriate for school use. Costume masks, decorative masks, or disruptive masks will not be allowed.

- **Freshmen Zizzer Day**
 - Zizzer Day will remain on August 20 from 8:30-1:00 as scheduled. District protocols and daily routines outlined in this plan will be followed.

- **Registration (August 11, 12, 13)**
 - Students may pick up schedules and return information at this time.
 - Students will not be in the building beyond the front entryway.
 - The counseling department has developed a Google Classroom platform for students to request schedule changes online. This will lessen the need for traffic into the counseling office during registration and at the beginning of school.
 - New students/families will be called in individually to register and tour the building.

- **Open House**
 - Open house will be online this school year. Each teacher will host a live, online meeting via Google Meet for all students in each class period.
 - Each teacher will also create a video for each class they teach and send that video to student e-mail addresses.
 - Each video will be organized in one location that is accessible.
 - Parents/Students can access those videos any time after August 20.

- **Before School Routines**
 - Students will enter the school at their designated entrance and have their temperature checked. Unless coming to school to eat breakfast or receive tutoring, students are discouraged from arriving on campus until 7:45.
 - Upon entering, each student should sanitize their hands at the provided sanitizing stations.
 - Students will go to their 1st period class but will not be walking around the school building.
 - If a student must enter the school building prior to 7:45, he/she will go to the cafeteria, scan in using their student I.D., and remain in the cafeteria until 7:45.
 - At 7:45, students who are in the building should report to their 1st hour class. (Bell)

- **Breakfast**
 - All food options will be pre-packaged, and self-serve options will be eliminated.
 - Beginning at 7:45, all students not eating breakfast should be in their 1st hour class.
 - Unless it is a designated location for the student, no students should be in the cafeteria if they are not eating breakfast.

- **Lunch**
 - All food options will be pre-packaged, and self-serve options will be eliminated.
 - We will continue to have 3 lunch periods. To minimize the number of students in the cafeteria at one time, a commons area will be utilized for students to eat lunch. Students will have outside locations to eat lunch, weather permitting. Classrooms will also be on a rotation as space for students to eat lunch.
 - Every third week, students will pick where they will sit for the next 3 weeks. That will serve as their assigned seat in case there is a need for contact tracing.

- Additional time has been built into the schedule for cleaning between lunch periods and additional staff will be utilized at this time as well.

- **Classrooms**
 - Classroom space will be evaluated to determine the best arrangement for social distancing. This may include eliminating tables and adding student desks, eliminating grouped desks, facing the same direction, etc.
 - Seating will be spaced out as much as reasonably possible.
 - All classrooms will have assigned seating.
 - Sharing of classroom supplies will be minimized. Teachers will ask students to bring their own supplies when possible.
 - Classroom trips will be limited and must be approved in advance. Face coverings will be required for students who travel off campus.
 - Because students will not be issued lockers, teachers will evaluate the need for paper copies and books sent home.
 - Collaboration is still encouraged, but pre-assigned groups will be utilized when possible.
 - Additional classroom spaces will be utilized throughout the building.
 - Splitting larger classes into smaller groups and going to a different location.
 - Using the two outdoor classroom tents. Teachers may reserve these locations in the high school office.

- **Assemblies**
 - Assemblies will not include the entire student body. Any necessary assemblies will either be:
 - Held at multiple times to limit the number of students.
 - Held virtually.

- **Student Transitions**
 - Because students are wearing protective masks, students will transition from class to class on a normal schedule with 5 minutes between classes.

- **Disinfecting Electronics**
 - Students will be taught the proper cleaning procedures for their 1:1 device.
 - Students who use a computer lab (Yearbook, Ridgerunner, PLTW, etc.) will be expected to clean their device after the hour.
 - Computer lab devices will be cleaned each night.

- **Activities and Sporting Events/Practices**
 - West Plains High School will continue to follow guidelines put in place by MSHSAA.

- Athletes will not share water bottles, cups, or jugs. They may bring their own bottles or disposable cups will be provided.

- **Teaching Essential Standards**
 - Teachers will be provided a copy of standards that were not covered during the 19-20 school year. Pre-tests and regular, common formative assessments will be crucial in identifying learning gaps.
 - Teachers will weave missed standards into their curriculum throughout the school year.
 - Teachers will utilize the already-established PLC/RTI process to identify and address learning gaps.
 - Teachers will also utilize PLC meetings for identifying/reviewing essential standards in case school is to be released for an increase in covid-19 cases.
 - Power standards are likely already identified and up to date.

- **Class Schedules**
 - The master schedule will continue to be reviewed to determine if changes are possible to help with social distancing concerns.

- **Professional Development**
 - Professional Development plans were already in place due to the implementation of 1:1 technology.
 - Upon return to school, all teachers will develop and utilize Google Classroom as a supplemental to their classroom environment. This will help each classroom establish an online presence in case we are faced with an extended school closure.
 - If we are out of school for an extended period, the implementation of Google Classroom will already be in progress and will transition from a supplemental tool to the primary platform of teaching.

- **Lockers**
 - Students will not be assigned a locker.
 - Students should only bring the necessary amount of school supplies with them.
 - All students will be issued a Chromebook on September 1, 2020. Teachers will avoid sending supplies or textbooks home with students when possible.

- **Supply Sharing**
 - Sharing of supplies should be limited. When students share supplies, they will be expected to clean those supplies at the end of the hour.

- Students may be asked to bring school supplies from home.
- **RTI**
 - Utilizing Response to Intervention will continue to be significant in identifying and addressing academic gaps that may have occurred from school closure during the 19-20 school year.
 - Privilege time will be amended this year to accommodate health/safety guidelines.

*If school must close due to covid-19, in-school courses will move to online instruction via Google Classroom. The student's in-school teacher will be providing the online instruction. Efforts will remain throughout the school year to be proactive in preparing for a possible school closure.